

# Highway/Solid Waste Committee Minutes

July 9, 2020

The Highway Committee meeting was called to order at 7:00 AM by Chairman Gary Paape. Members present included Tom Romdenne, John Mastalir, Aaron Augustian, and Joe Lukes.

Staff present: Highway Commissioner Todd Every, Office Manager Mary Meyer, Finance Director Paul Kunesh, and Amber Drewieske (CLA – Clifton Larson Allen LLP).

**Adoption of Agenda:** Tom Romdenne made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

**Approval of Minutes:** Tom Romdenne made a motion to approve the minutes from the June 4<sup>th</sup> meeting. Second by John Mastalir. Motion carried unanimously.

**2019 Highway Department Audit Presentation:** Amber Drewieske of CLA attended the meeting to review the 2019 audit of the Highway Department. The financial position of the Highway Department remains strong. Copies of the audit are available from the Highway Department.

## **Reports:**

Commissioner Every had the following to report for work being completed:

- Paved and shouldered CTH AB and CTH V
- Center lining
- Culvert replacements - County, State and Town
- Grading as requested
- First round of ditch cutting is complete
- Hauling materials to the asphalt plant
- Ditching on CTH E

Office Manager Mary Meyer presented the latest financial report:

- Hand-Outs:
  - ✓ Roads & Bridges Budget Report (January 1<sup>st</sup> thru June 27, 2020)
  - ✓ Roads & Bridges Budgets Monthly Detail (January 1<sup>st</sup> thru June 27, 2020)

Commissioner Todd Every had the following to report:

- Hand out - latest edition of Finance Department Report through May 2020 for Highway and Solid Waste operation.
- CTH C Design Engineering qualifications will be due on July 30.
- Presented a latest version of the State Highway Improvement Program for Kewaunee County.
- Reviewed a memo from the state highlighting a statewide cost savings of over \$8 million in winter maintenance cost. Reductions were mostly using less salt.
- 214M mower is damaged from an accident. The parts and labor to fix the mower were more than a new replacement. We ordered a new mower and submitted a claim to our insurance.

Tom Romdenne was excused from the meeting at 8:30 AM.

## **Shoreline Erosion Along Highways:**

CTH U in the northeastern portion of the county is the only County Highway along the Lake Michigan shoreline. Although CTH U is in close proximity to the lake, all land outside the highway right-of-way is private land. With the high lake levels in recent years, there has been some erosion of the shore line on the private parcels. Apparently, the County did some work placing stones for erosion control along the shore line in the past (1980's). At this time, there is no imminent threat to the county highway on a large scale.

Commissioner Every recommends the Highway and Solid Waste Committee pass a motion stating the county will not perform any work on privately owned shore line. Shoreline erosion control on private property is the owner's responsibility. If there is imminent threat to the county highway, the County will work with the adjacent landowners to prevent/repair damage to the highway.

Motion by John Mastalir that county will not perform any work on privately owned shore line. Shoreline erosion control on private property is the owner's responsibility. Seconded by Aaron Augustian. Motion carried 4-0.

**Main Shop Replacement / Upgrade Project:** The committee would like have Barrientos Design and Consulting return and make their report recommendations to the new committee and have a discussion regarding focusing on phased improvements to the building based on safety and efficiencies. Commissioner Every will schedule the presentation for a future meeting for 8/25.

The Committee will tour the Main Shop at the next committee meeting (8/13).

**Any other business as allowed by law:** None

**Next Meeting Dates:**

- Thursday, August 13<sup>th</sup> @ 7:00 AM
- Tuesday, August 25<sup>th</sup> @ 5:00 PM

**Adjournment:** Motion by Joe Lukes to adjourn the meeting. Seconded by John Mastalir. Motion carried unanimously. Meeting adjourned at 9:30 AM.

Respectfully submitted:

Todd Every, Highway Commissioner