

Highway/Landfill Committee Minutes

June 13th, 2019

The Highway Committee meeting was called to order at 7:00 AM by Chairman Paape. Members present included Gary Paape, Tom Romdenne, John Mastalir, Cory Cochart and Thomas Cretney. Also present was Highway Commissioner Todd Every, Office Manager Mary Meyer, Finance Director Paul Kunesh, and Bryan Grunewald (Auditor).

Adoption of Agenda: Tom Romdenne made a motion to adopt today's Agenda. Second by Tom Cretney. All in favor. Motion carried unanimously.

Approval of Minutes: Motion made by Cory Cochart to approve the May 2nd, 2019 Committee Meeting Minutes. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Jesse Schley was unable to attend today's meeting. Commissioner Every had the following to report on Jesse's behalf:

Current work activities include:

- Town road work – grading, ditching, patching etc.
- Hauling materials to the hot mix plant
- Shoulder grading
- Crack Filling and mastic placement
- Center line and edge line painting
- Pumping water from pits
- Asphalt Plant upgrades and maintenance
- State Bridge Maintenance work
- Sweeping intersections
- Pushing up salt
- Ditch mowing will start

Office Manager Mary Meyer presented the latest monthly report for the Roads and Bridges Budget. Mary also handed out a historical report of the Fringe Benefit and Small Tool Rate. 2019 rates were recently approved by the State. 2019 Fringe Benefit Rate is 70.35 % and the Small Tool Rate is .5%

Highway Commissioner Todd Every had the following to report:

- Highway:
 - ✓ Handouts:
 - 2019 Roads and Bridge Fund to date
 - ✓ CTH "AB"/Church Road Signing upgrade materials are expected to be around \$5,000. Additional costs will be labor and equipment charges to install the signs.
- Solid Waste:
 - ✓ Handouts:
 - 2019 Solid Waste Fund Revenue & Expenditures to date
 - ✓ Leachate line cleaning and televising was completed the week of June 3. Report is expected soon.

Update on Construction Projects:

CTH "E" Bridge Replacement over the Ahnapee Trail will start later in the summer. A pre-construction meeting has not been scheduled.

CTH "E"/River Road paving project. The road will be pulverized the week of June 24th. The City of Kewaunee's utility project is scheduled to start in late August. Once the city's project is complete, the County will complete the paving. Staff is working on an agreement for cost sharing with the City of Kewaunee.

CTH “S” Bridge Replacement: Construction is scheduled to begin July 1st. Public involvement meetings are being held throughout the project to keep the Algoma residents and businesses informed regarding the progress and how they may be effected. Information is being communicated using a mailing list created from the attendees at the May 30th public meeting, websites, and social media. The project is expected to be completed in the first week of November.

CTH “E”/River Road Agreement with the City of Kewaunee: Commissioner Every presented a draft of the agreement to the committee prepared by Corporation Counsel Jeff Wisnicky. The City of Kewaunee is also reviewing the agreement. A final draft will be brought back to the committee at the next meeting.

Bridge Aid Resolution – Town of Ahnapee Washington Road: Commissioner Every presented a Bridge Aid request for a culvert replacement on Washington Road. Motion by John Mastalir to approve the Bridge Aid resolution and forward the County Board for approval. Seconded by Tom Romdenne. Motion carried 4-0. Paape abstained.

Review 2018 Highway Department Financial Audit: Bryan Grunewald presented the results of the audit. The Highway Department had another successful year financially. If you are interested in a copy of the audit, please contact Commissioner Every.

Discuss Main Shop Replacement/Upgrade Projects: Commissioner Every stated three architects visited the site so far. Proposals are due June 27th. The committee will review the proposals at its next meeting.

Travel Requests: Commissioner Every recommended approving two registrations for the Wisconsin County Highway Association (WCHA) Leadership Development Group conference in Green Bay September 17-19. Motion by Tom Romdenne to approve the request. Seconded by Cory Cochart. Motion carried unanimously.

Next Meeting Dates:

- Thurs. July 11th @ 7:00 AM
- Thurs. August 15th @ 7:00 AM

Adjournment: Motion made to adjourn today’s meeting by Tom Cretney. Second by Cory Cochart. All in favor. Motion carried. Meeting adjourned at 9:30 AM.

Respectfully submitted:

Todd Every, Highway Commissioner