

Highway/Solid Waste Committee Minutes

June 4, 2020

The Highway Committee meeting was called to order at 7:00 AM by Chairman Gary Paape. Members present included Tom Romdenne, John Mastalir, Aaron Augustian, and Joe Lukes.

Staff present was Highway Commissioner Todd Every, Office Manager Mary Meyer, and IT Director Ross Loining.

Adoption of Agenda: Tom Romdenne made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

Approval of Minutes: Tom Romdenne made a motion to approve the minutes from the March 9th meeting. Second by John Mastalir. Motion carried unanimously.

Election of Committee Vice Chairman: Chairman Paape asked Tom Romdenne to continue as Vice Chairman of the committee.

Joe Lukes made a motion to elect Tom Romdenne as Vice Chairman of the Highway and Solid Waste Committee. Seconded by Aaron Augustian. Motion carried unanimously.

Reports:

Patrol Superintendent Schley had the following to report for work being completed:

- Pulverizing of County and some Town roads
- Paved Algoma shop lot
- Paved some patches County and Town
- Started center lining
- culvert replacements County, State and Town
- Started paving CTH AB top mat
- grading and hauling gravel in some Towns
- fixing catch basins
- sweeping curbs almost completed
- helping Door County with some erosion problems
- shouldering on some County Roads

Commissioner Todd Every had the following to report:

- Backhoe Loader approved last month has been ordered. We anticipate 3-4 month delivery time.
- We have hired 5 LTE's for summer help to this point

CTH C Reconstruction Project Design Engineering Firm Selection Process: Commissioner Every reviewed the scope of project with the Committee.

Kewaunee County was approved for a STP-Rural project for county highway reconstruction in the 2020-2025 program. The project involves the reconstruction of CTH C from STH 29 to CTH L. This project received design funding for FY2021 and has a scheduled construction let date of 1/9/2024 (FY2024).

The proposed improvement is pavement reconditioning (pulverize and pave) consisting of 22-30 feet of new asphalt pavement with gravel shoulders of varying widths. There will be moderate grading throughout the project limits. Guardrail upgrades will be investigated throughout the project, including at structures B-31-0015 and B-31-0032. Bridge approach pavement will be replaced. The CTH C / CTH F intersection geometrics will be analyzed for upgrade. Storm water management at this intersection and CTH C horizontal curve will be improved which may require curb and gutter. The two (2) existing box culverts between Grandview Lane and CTH FF will be upgraded to current standards. The geometrics of the CTH C crossing of the Ahnapee State Trail will be investigated for improvements. Storm water management improvements will be evaluated throughout the project limits. Real estate acquisition in FEE and temporary limited easements is anticipated.

The County needs to start the Design Engineer review and selection process, following the WI Department of Transportation guidelines. I will be sending out notices in order to collect information from design firms regarding their interest in the project, capabilities, capacity to perform the design, and work on similar project.

The County will need to designate a committee of at least three persons to review this information from each firm. The committee will review the firm's qualifications based upon the criteria mentioned previously, interview firms if needed, and then recommend a selection for approval of the Highway and Solid Waste Committee.

After discussion, the whole committee will participate on the evaluation process.

Commissioner Every will be contacting the engineering firms to gather information and then schedule a meeting with the committee to review the project information.

Town of Ahnapee – Willow Road Bridge Replacement Bridge Aid Request: The total project cost is estimated to be \$440,000. This project was approved for replacement in the 2017-2022 Local Bridge program. Federal/State funds will pay for 80% of the project costs. The remaining project costs (20%) are split between the Town of Ahnapee and Kewaunee County. The Town of Ahnapee is requesting 50% Bridge Aid, which is equal to \$44,000.00.

Motion made by John Mastalir to approve the Town of Ahnapee – Willow Road bridge aid request in the amount of \$44,000.00. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Discuss Right-of-Way at the CTH AB/K Intersection: Corporation Counsel Wisnicky provided an email regarding an inquiry of our interest in acquiring a portion of land for Right-of-Way in the southwest portion of the intersection of CTH AB/K. Acquisition of a portion of the land could be used for a vision triangle similar to the other quadrants of the intersection. The area is approximately 2,925 sq. ft. Land value is about \$0.50 - .075 per square foot or about \$2,200.

Commissioner Every reviewed the latest engineering plans for the intersection and a parcel map from the county's GIS System.

Staff recommends contacting the landowner/responsible party and attempt to investigate an agreement to acquire the land to become right-of-way to be used as a vision corner similar to the other quadrants of the intersection. The committee agreed with the recommendation.

Main Shop Replacement / Upgrade Project: The committee would like have Barrientos Design and Consulting return and make their report recommendations to the new committee and have a discussion

regarding focusing on phased improvements to the building based on safety and efficiencies. Commissioner Every will schedule the presentation for a future meeting.

The Committee will schedule some time at its next meeting to walk through the Main Shop complex.

Travel Requests: None

Any other business as allowed by law: John Mastalir reviewed a discussion he had with Maynard Kuehl and his concern with the water levels on CTH E along the Kewaunee River. Mr. Kuehl would like to be involved when planning any improvement to the area.

Commissioner Every stated he has a meeting with an engineer to begin looking at the area to investigate any work which could take place to improve the water on the road situation. Commissioner Every stated we may not be able to investigate fully until there is a drop in the water levels if the river and lake.

Next Meeting Dates:

- Thursday, July 9th @ 7:00 AM
- Thursday, August 13th @ 7:00 AM

Adjournment: Motion by Aaron Augustian to adjourn the meeting. Seconded by Joe Lukes. Motion carried unanimously. Meeting adjourned at 7:45 AM.

Respectfully submitted:

Todd Every, Highway Commissioner