

PUBLIC SAFETY & JUSTICE COMMITTEE MINUTES

The Public Safety & Justice Committee meeting was held on 12-4-2019 at Luxemburg Fairgrounds Building.

- CALLED TO ORDER** John Mastalir called meeting to order at 8:20 a.m.
- ROLL CALL** Committee members present: John Mastalir, Charles Schmidt, Joe Lukes, Doug Doell & Scott Jahnke. Others present: Matt Joski, Dave Cornelius, Tracy Nollenberg, Robert Weidner & Frank Madzarevic.
- APPROVE AGENDA** Doug Doell made motion to approve; Scott Jahnke seconded. Motion carried.
- APPROVE MINUTES** Joe Lukes motioned to approve minutes from November 13th meeting; Doug Doell seconded. Motion carried.
- PUBLIC COMMENT** none
- EMERGENCY MGMT** **Review 2019 Budget:** Nollenberg explained that no budget transfer will be required regarding EPCRA funds. The actual annual budget used for State grants (EPCRA/EMPG) is not the same as the printout committee receives monthly from Finance. Currently waiting on reimbursement for approved EPCRA/EMPG grants submitted.
- Robert Weidner asked if there will be a 2020 Clean Sweep & if it will include tires. Tracy did receive approval yesterday from the State for \$15,200 to hold a 2020 Clean Sweep, but tires will not be included.
- National Incident Management System (NIMS) Compliancy:** Same as previous month.
- Status of review of municipal Emergency Management plans:** All completed.
- Review upcoming training/exercise events:** December 12th will host Public Information Officer (PIO) workshop. December 20th will host a Stop the Bleed training for county employees.
- Tracy will be attending a Cyber Security Training on Tuesday December 10th.
- Change in Siren notifications:** A reminder that there will no longer be a 3 minute all clear siren after a Tornado Warning has been issued.
- SHERIFF'S DEPT** **Review 2019 Budget to date:** Sheriff discussed budget tracking for October. No surprises. Department is tracking at 81%, lower than the 83% projected. Costs incurred from recent incident are not included; committee will see them next month. One such cost was for entire staff to have critical incident debriefing. Other costs were saved because of assistance provided by Wisconsin State Patrol, Door County Sheriff's Department and DCI (Department of Criminal Investigations). DCI is in charge of investigation now & all media releases will come from them.
- Discussion followed acknowledging the strong support mechanism within Sheriff's Department.
- Review of overtime by category:** Chief Deputy shared handout with committee. The increase of open shifts (increase of 64 hours overtime & will go up another 40-50 hours) was result of recent incident. ERU increased by 104, which includes calling up SWAT team for incident. Numbers should be back on line January 1st.

Update on Facility Improvement Study Committee: No new information. Next meeting is December 19th. Weidner mentioned this study has identified rooms, but the actual location of these rooms has yet to be arranged. Also mentioned how beneficial it's been to compare other counties projects.

Staffing Update: Interviews were completed for new hire and one candidate was offered conditional employment. Another individual will be kept on eligibility list.

Sergeant interviews will begin this Friday.

Sheriff requested process to begin for posting Chief Deputy position as well as subsequent positions within department. An overlap period of 30-60 days between the hiring of a new Chief Deputy and the retirement of current Chief Deputy is needed.

One employee is ending FTO. All those who were on FMLA have returned. December 14th, two other employees will be sent to school for their 4 weeks training (FTO).

NEXT MEETING

January 8th 2020 @ Sheriff's Dept, Kewaunee 8:15 a.m. & February 5th 2020, Fairgrounds Office Building, Luxemburg 8:15 a.m. Motion to approve by Joe Lukes, seconded by Doug Doell. Motion carried.

TRAVEL REQUESTS

Sheriff's Dept: none

Emergency Mgmt: Tracy Nollenberg to attend WI Public-Private Partnership Disaster Summit January 20 – 22nd at Lake Geneva, WI. Motion to approve by Scott Jahnke; seconded by Doug Doell. Motion carried.

CHAIRPERSON'S COMMENTS

John Mastalir thanked Sheriff's Department for all they have done. Chief Deputy added that SWAT team deserves tremendous credit, as do all the officers on scene.

Scott Jahnke thanked Tracy Nollenberg for contacting him recently, to see if any warming shelters needed to be opened in his township. She had observed an area online of residents without power for an extended period of time. No shelters were needed, but he appreciated what she did.

Nollenberg mentioned City of Kewaunee has been experiencing major flooding and has contacted Emergency Management. Protocol followed contacting the State and then Army Corp of Engineers. Tracy wanted to make local municipalities aware that when they are requesting assistance, they need to be very specific in what they want.

Lastly, Robert Weidner clarified that Public Safety Facility Improvement Study Committee (jail study) plays an advisory role and is a liaison with general public. Any recommendation made by PSFISC is brought to Executive Committee for review. If questions remain, it will be sent back to PSFISC for further discussion, repeating step of Executive Committee review. When recommendation is approved by Executive Committee, it moves on to County Board for final approval.

ADJOURN

Motion to adjourn by Doug Doell; seconded by Charles Schmidt. Adjourned at 9:34 a.m.

Respectfully submitted by Terri Marcusen, Program Assistant