

Law Enforcement/Emergency Management Committee Minutes

The Law Enforcement & Emergency Management Committee meeting was held on February 12, 2019 at the Luxemburg Fairgrounds Building.

Called to Order: John Mastalir called the meeting to order at 8:15 a.m.

Members Present: John Mastalir, Tracy Nollenberg, Chief Deputy David Cornelius, Lieutenant Chris Van Erem, Doug Doell, Charles Schmitt and Scott Jahnke. Excused: Joe Lukes. Others present: Robert Weidner.

Approve Agenda: Scott Jahnke made the motion to approve, Doug Doell seconded. Motion carried.

Approve minutes from January 7th meeting: Scott Jahnke made the motion to approve, Charles Schmitt seconded. Motion carried.

Public Comment: None.

Law Enforcement Agenda:

a. Review 2019 Budget to-date: Chief Deputy Cornelius explained current budget hand out to committee. Budget doesn't reflect a check received from the Luxemburg Casco School District for \$53,000. Budget to-date includes the cost to replace and train six positions. These positions replace six individuals that left the department in the past year. Explanation given regarding the cost of probation holds, which the department has no control of. Question was raised by Supervisor Doell if law enforcement felt electronic monitoring will ever go away and Chief Deputy and Lieutenant Van Erem stated, no. Even with a new jail, electronic monitoring will always be around.

b. Review of overtime by category: Chief Deputy reviewed the projections of jail and patrol. Overtime is significantly down and this is due to the new schedule created by Lieutenant Van Erem and Lieutenant Veesser and the hard work and cooperation of staff.

c. Review Monthly Jail Census along with 2019 Jail Inspection Report: Lieutenant Van Erem explained monthly inmate average is forty-two. Jail is nineteen inmates over capacity which are housed elsewhere or monitored on Huber Law work release. Department continues to be creative as well as maintains good communication with other law enforcement agencies in order to keep costs down. Also noted, Department has seen an increase in the number of females being incarcerated this past year.

d. Staffing Update: There were sixteen applicants tested for the filling of three positions. Fourteen of the sixteen applicants passed and will be interviewed further. Since the testing began, one of the three positions has been filled by an officer coming from the Algoma Police Department, Tyler Tuttle. Also noted, there are no current FMLA issues in Department.

e. Jail Facility Planning Update: Lieutenant Van Erem related that the introductory meeting will be held Wednesday February 13th, 5 p.m. at the Human Services Building in Kewaunee. Data collection covering the past ten years has already begun by the Venture Company. Sheriff's administrative staff has been busy assisting with this.

Emergency Management Agenda:

a. Review 2018 Budget to-date: Department received two reimbursement checks from the State for a total of approximately \$18,000. That amount isn't reflected in to-date budget. Director Nollenberg also drew attention to the changes in certain account numbers for different grants received. Emergency Management is currently working with the Finance Department to incorporate these changes for 2019 record keeping.

b. NIMS Compliancy: An invitation was sent out to all County staff, County & Town Board members for a class to be held at the EOC on February 21st at the Emergency Operations Center in Luxemburg to take the NIMS 700 (National Incident Management System) and ICS 100 (Incident Command System).

c. Status of review of municipal emergency management plans: Ten of fourteen plans are done. Tracy is waiting on signatures for one of those plans to be complete, as well as three are awaiting updates.

d. Review upcoming training/exercise events: In preparation of the June 11th Point Beach Nuclear Plant Exercise, a few trainings will be held soon including trainings for Message Controllers, Public Information Officers and Dosimetry.

Next meeting: is scheduled for March 12, 2019 - 8:15 a.m. @ Sheriff's Department, proposed April 9, 2019 - 8:15 a.m. @ Luxemburg EOC.

Travel Requests:

Sheriff's Dept: Deputy Aaron Schley, Internet Crimes Against Children Conference May 12 -14, 2019 Madison. Scott Jahnke made the motion to approve, Doug Doell seconded. Motion carried.

Emergency Management: Tracy Nollenberg, Director to Governor's Conference on Emergency Management and Homeland Security at Kalahari Convention Center March 20-March 22, 2019. Doug Doell made the motion to approve, Scott Jahnke seconded. Motion carried.

Chairperson's Comments: John Mastalir reminded committee that Wednesday February 13th at 5 p.m. is the first Jail Needs Assessment meeting at the Human Services building. He stressed the importance of the public seeing for themselves what the inside of the existing jail looks like. In addition to physical tours of jail facility, Chairman Mastalir asked Lieutenant Van Erem if there was the possibility of creating a virtual tour via an online video for the public to view. Lieutenant said absolutely, yes.

Such Other Matters As Authorized By Law: Supervisor Schmitt had a question for law enforcement regarding researching incidents of significant property damage (other than to vehicles) in the County. Chief Deputy will follow up with his request.

Adjourned: Charles Schmitt made the motion to adjourn, Doug Doell seconded. Motion carried. Meeting adjourned at 9:13 a.m.

Respectfully submitted by,



Terri Marcusen, Recording Secretary