

Law Enforcement/Emergency Management Committee Minutes

The Law Enforcement & Emergency Management Committee meeting was held on June 12, 2019 at the Luxemburg Fairgrounds Building.

Called to Order: John Mastalir called meeting to order at 8:16 a.m.

Members Present: John Mastalir, Charles Schmitt, Joe Lukes, Scott Jahnke, Doug Doell, Chief Deputy Dave Cornelius, Tracy Nollenberg & Lieutenant Chris VanErem.

Approve Agenda: Scott Jahnke motioned to approve, Charles Schmitt seconded. Motion carried.

Approve minutes from May 14th meeting: Joe Lukes motioned to approve, Doug Doell seconded. Motion carried.

Public Comment: none

Law Enforcement Agenda:

a. Review 2019 Budget to date: Chief Deputy related June's summary report is basically the same as last month's report.

b. Review of overtime by category: A cost comparison of previous years, put together by Finance, was shared with Committee. Costs have decreased, and that is related to the creative scheduling of Lieutenants VanErem & Veeseer, as well as cooperation by staff. Tracy Nollenberg mentioned Door County Dispatch Director has noticed the benefits of this schedule and has asked Lieutenant VanErem for a copy so he can utilize it in his county.

c. Review Monthly Jail Census: The average daily inmate population for the period of 1/1/19 through 6/11/19 was 36.62. Lieutenant VanErem explained how that number fluctuates. Dispatch calls have increased lately, and that in turn can increase the jail population very quickly.

d. Staffing Update: Deputy Justin Neumann has five weeks FTO (Field Training Officer) remaining and Deputy Chelsea Broomhall has 8 weeks FTO remaining. They are both working out well. July 7th Logan Hermanns is starting with his FTO and in September/October will be complete & department will be fully staffed. Chief Deputy Cornelius will be retiring for certain next year. He emphasized the need to train up an individual they have in mind very soon in order to make that transition a smooth one next year. There are funds available in their budget to make training possible. He asked that this be included in the Agenda for July.

e. Update on Facility Improvement Study Committee: Chairman Mastalir related that the study projections made 20 years ago are right on target for present day. The current study information is excellent, but needs to be more specifically focused on Wisconsin, not other states. This information will be shared with the County Board next week.

f. Review and possible action on Personnel Policy regarding Holidays for Jailers/Dispatchers: Handout given to committee explaining recommendation of paying holiday pay for the Holiday of Easter Sunday, and only if it is worked. This would only be compensation for that specific day, for the jail division. Union already receives this compensation if this day is worked. Request was made by Chief Deputy to move this on to Personnel Committee for review. Joe Lukes motioned to approve, Doug Doell seconded. Motion carried.

g. Update on Jail Video by High School: Kewaunee High School's video is in its final editing phase and should be finished this week.

Emergency Management Agenda:

a. Review 2019 Budget to date: Director Nollenberg asked committee if there were any questions, and there were none.

b. NIMS Compliancy: An email invitation has gone out, making the EOC available on June 26, 27 & July 23, 24 for those interested in taking the online FEMA classes (NIMS=National Incident Management System 700.b & ICS=Incident Command System 100.c & 200.c). No responses so far.

c. Status of review of municipal Emergency Management plans: Now that the evaluated exercise is over, Tracy will be reaching out to local entities to update these.

d. Review upcoming training/exercise events: Nothing upcoming to relate, but yesterday's Point Beach evaluated exercise went well. Department is awaiting FEMA's report. This exercise was successful because of the expertise and hard work of all participants from County Departments and our volunteers, including this year's radio station, WDOR. Chris VanErem praised the new RAVE emergency alert system, comparing it to the previously used Code Red. Code Red did not have the ability to pre-script and track alert message responses for these types of exercises. RAVE saved his staff a good 40 minutes during the beginning phase of yesterday's exercise. He gave Tracy kudos for finding & implementing the RAVE program.

f. Status of March 14, 2019 Spring Thaw – City of Kewaunee no longer qualifies, per the State's requirements.

g. Discuss concerns of emergency response trailer used for Reception Center equipment: Tracy explained how the Sheriff shared his concerns that this trailer may be overweight for its rating. This 14-foot trailer was purchased in 2004 for carrying mass casualty supply items, but in recent years it is being used to store & haul heavy equipment including large portal monitors used at Luxemburg Reception Center. In April, a tire blew during transport from Kewaunee evidence building to Reception Center. Trailer was too heavy to be jacked normally by tow truck. With the assistance of Highway Department, she will bring the trailer to Blue Water Services to be weighed, assessed & will go from there.

h. "Stop the bleed Kits" for county emergency response vehicles: A funds reimbursement was received from NEW HERC (Northeast Wisconsin Healthcare Emergency Response Coalition) for this purpose. Neighboring counties' fire departments already have these kits. Items for approximately 120 kits have arrived at Emergency Management and area fire departments will be asked for assistance in putting them together.

Next meeting scheduled for **July 10, 2019 @ Sheriff's Department 8:15 a.m.** and **August 13, 2019 @ Luxemburg 8:15 a.m.**

Tracy asked the Chairman at what point will new committee changes go into effect, as well as how will those changes affect us. John said they should become effective for next month's committee meeting. For the purpose of time constraints, the newly included departments should not have to attend unless they have an agenda item. Will have to play this by ear and see how it works.

Travel Requests:

Sheriff's Dept: none

Emergency Management: none

Chairperson's Comments: John Mastalir thanked Terri Marcusen for all the work she does.

Such Other Matters as Authorized by Law: Brief discussion regarding ATV Ordinance.

Adjourned: Doug Doell motioned to adjourn, Scott Jahnke seconded. Motion carried.

Meeting adjourned at 9:30 a.m.

Respectfully submitted by,



Terri Marcusen, Recording Secretary