

**Kewaunee County Public Safety & Justice Committee Minutes
July 8, 2020**

The Public Safety & Justice Committee meeting was held on July 8, 2020 in the County Board Room, at the Kewaunee County Administration Building.

Call to Order: John Mastalir called the meeting to order at 8:17 a.m.

Members Present: John Mastalir, Joe Lukes, Doak Baker, Doug Doell and Scott Jahnke. EOC Director Tracy Nollenberg, Sheriff Matt Joski, and Chief Deputy David Cornelius. Guest in attendance County Board Chair, Daniel Olson.

Approve Agenda: Motion to approve the agenda was made by Joe Lukes, a second was made by Doak Baker. Motion carried

Approve Minutes: Motion to approve the minutes from June 10, 2020 by Doak Baker, a second made by Joe Lukes. Motion carried.

Public Comment: No public comment.

Agenda:

Justice Reports: None

Emergency Management:

- a) Review 2020 Budget to date: Director Nollenberg reports not much has changed on their budget, everything is on schedule. No one had any questions regarding EM's budget.
- b) NIMS Compliancy: Nollenberg sent out a email this past Monday offering the IS100 and the IS700 classes online to county employees and county board members who are not yet NIMS compliant. This is required in the event FEMA declares some type of emergency, we can show the county is in compliance and have been trained.
- c) Review Upcoming Trainings/Exercise/HHHW events: Nollenberg explained due to the Covid-19 the tornado drills that were scheduled in April for all Kewaunee County buildings were cancelled. She has now scheduled a communications tornado drill in its place on July 20, 2020. She has scheduled a small drill at the Luxemburg Casco School District and emergency responders, and how they set up for nuclear drills to receive general public at the reception center, due to all the new construction on the LCSD grounds. Nollenberg has re-scheduled the Clean Sweep in Kewaunee County, which was also postponed due to Covid19 and the Stay at Home Order. It will now be held on Wednesday, August 26, 2020 at the Hillside Highway Shop.

- d) Update on Sirens: Nollenberg is still working on locating the owners of 5 sirens in the county. There are a total of 18 sirens in the county, of which 13 belonged to the Kewaunee Nuclear Plant, 8 of which were in the Point Beach plant's area. Point Beach took control/ownership of those 13 sirens when the Kewaunee Plant closed. This leaves the 5 sirens no one seems to know who owns. Kewaunee County does not own any sirens in the county. It was questioned whether the landowners where these sirens are located were being paid to lease their property to these towers. No one has an answer to that. Nollenberg will continue to try and find out who owns these last 5 towers.
- e) Update on Flooding: Not much different. The high water levels in Kewaunee have not gone down.
- f) Brief on COVID-19: The mortuary reports that were being prepared daily (for the potential need of the DMORT team, have gone down to doing them only 3 days a week. The PPE distribution has been reduced from bi-weekly to once a month.
- g) Brief on Alert & Notification System-Point Beach Nuclear Plant Integrated Public Alert Warning System Design Report: Nollenberg shared the Executive Summary prepared by Manitowoc County and the Point Beach Nuclear Plant. This is being shared for informational purposes only. Nollenberg explained it is in place for FEMA showing they are in compliance to notify the public via "IPAWS" (Integrated Public Alert & Warning System). If this design report is approved (all signatures collected) it will basically do away with the siren system. In order to use IPAWS, you have to take the IS247 class. Kewaunee County only uses RAVE at this point. Manitowoc County uses IPAWS. Nollenberg signed the MOU for Emergency Alerting to the Public and returned it to Manitowoc County. Kewaunee County has no financial obligations for IPAWS, and if there would be any, the bill would go to Point Beach Nuclear.
- h) Update on Backup Route Alerting: Nollenberg reports she and Lt. Jason Veaser of the Kewaunee County Sheriff's Department are currently working on a backup routing alert, should IPAWS not work.

Sheriff's Office:

- a) Review of 2020 Budget to date: Sheriff Joski shared the 2020 budget to date is tracking good. There are some slight increases in the jail janitorial amounts, which is COVID 19 related and all bills submitted have this indicated on them that it is COVID 19 related so as we can be reimbursed from the COVID monies. The recruitment amounts are at 50%, which is about right, but that could change with the Chief Deputy retiring at the end of the year
- b) Review of Overtime by Category: Chief Deputy handed out overtime summary reports from the years 2000, 2010, 2019, and YTD 2020. He pointed out the decreases over the years in hours of open shift overtime, training overtime, and transport overtime. For example, the open shift overtime in 2000 was 2394.25 hours, which went to 1073.5 hours in 2010, last year in 2019 it was down to 475 hours, and YTD 2020 it is currently 78 hours. This year the schedule set up during

the COVID19/Stay at Home Order, really attributed to keeping the OT down. The training hours have gone down mainly due to the department does internal training rather than going to outside training. All training is done while officers are on duty which cuts the overtime.

- c) Update on Facility Improvement Study Committee: John Kane of Venture recently gave a presentation to the County Board on the completion of Phase II, which was finished in March 2020. Kane informed the board that the study committee recommended Option 7, and the cost to move forward with Phase III was at a cost of approximately \$270,000. There has been so many drastic changes recently due to the pandemic, and many questions have been raised on the cost to move forward, when there was not real clarity on many items in Option 7. Board Chairman, Dan Olson, shared his concerns that while he appreciates the Study Committee's recommendation of Option 7, the full County Board needs to be brought in on the committee's reasons and findings on why they chose this option. There are funding questions the County Board needs to address, and they don't have all the correct input and direction to say yes to spending the money for Phase III to go forward with Option 7. Sheriff Joski agreed, when the study committee chose Option 7, the economy was "booming" and then the pandemic hit, and things have definitely changed since March. Joski also stated this study cannot just come to a standstill either, and it needs to keep moving. It was then asked if the study committee could come to the county board, possibly in a separate meeting, to clarify and provide their reasons for choosing option 7, and to discuss with those members what is definitely needed without "skimping" on the jail facility, and come up with an actual amount in order to get Phase III going. Mr. Olson felt Kane did not "sell" this as well as it could have been, and most county board members only saw the \$35 million dollar costs to do Option 7. He wants to make sure the board understands there is "movement" in Option 7 from what was presented. Doug Doell, who was part of the study committee believes the committee did a very good job in the decision making to chose Option 7, but would like to see the study committee meet once more, to clarify to the county board what was presented by Mr Kane of Venture, and what the committee saw were necessities in a new jail. It was the general consensus that the new jail is still needed, and we have to show credibility and sensitivity to the taxpayers during the trying times we are going through right now. We need to put together sound numbers before we even look at presenting a referendum on the jail project.
- d) Staffing Update: Marc Ristow has started, and currently in his third week of training, and doing very well. Prior to this, he served in the Marines. Our next hire, Haley W. is set to start on July 19th. Deputy Kayla VanLanen is currently in Texas as her unit was called up, and word is they will be shipping out overseas in the very near future. Sheriff Joski also noted with the upcoming retirement of Chief Deputy Cornelius, there will be some changes in the future, mostly filling positions from within, which will eventually cause an opening we will have to fill.
- e) Approval of L/C School Liaison Contract Adjustment due to COVID-19: Chief Deputy Cornelius shared the contract documents for the Luxemburg-Casco School

District School Liaison Officers for the 2019-2020 school year. He explained that since all the schools were closed due to COVID-19 on March 20th, the liaison officers have returned to work in the jail/dispatch center. The LCSD is billed at the end of December and then again at the end of the school year in June. They have requested since there was no school since March 20th if we could adjust the second invoice. Chief Deputy did refigure the hours actually worked pre-covid and shared a copy of the adjusted billing. He did share this with the county finance director, Paul Kunesh, and County Administrator Scott Feldt. Cornelius explained this contract is a major revenue for the sheriff's department, and feels the adjusted invoice is gesture of good will to keep this relationship/contract going. He doesn't want to taint that relationship and lose this contract in the future over this. The actual invoice for half the contract is about \$58,000 and this adjusted invoice comes to \$30,503.20. Cornelius explained the two liaison officers returned to the jail/dispatch center once schools closed, and it has been a huge benefit to the department, that allowed our cross-trained deputy go out to patrol, saving on overtime. Scott Jahnke made the motion to send the adjusted bill to Luxemburg-Casco School District , a second was made by Doug Doell. Motion carried. Chief Deputy stated he was advised to have this brought to the executive committee, and Mastalir informed it will be forwarded as such.

- f) Update on NG911 System Upgrade: Sheriff Joski stated Lt. VanErem is working with Motorola Solutions on the NG911 upgrade through the grant we received. It is estimated the "cut-over" will occur sometime in the final quarter of 2020, and the entire project will be finished in spring of 2021. All the new equipment will go in the existing 911 dispatch center, but it is "portable", and will be set up in the new facility in the future when that happens. Space should not be an issue in the current center.
- g) Part Time Employment "Side Work" review language: Sheriff Joski explained the issues of KWSO full time deputies who are working "on the side" for other agencies in the county (KPD, APD, or LPD). Joski explained the concerns should one of these officers be involved in a situation that would put them on administrative leave for the agency he/she is working part time at, and how it might/would affect them at their full time position, such as would they be compensated for their time off by the part time agency at their full time wages etc. Joski shared the side note administration is working on with Corporation Counsel. Discussion took place on different scenarios that could happen and how it would affect our department. This is still in draft form, and Corporation Counsel is still working on the final document. John Mastalir suggested to bring the final draft back to this committee once Jeff Wisnicky had it done for approval, and the committee will forward it to the executive committee.

Next Meeting Dates: The next meeting had already been set for 08/12/2020 at the Administration Building in the County Board meeting Room at 8:15 a.m. The proposed

date for September conflicted with Emergency Management. The new date was set for the September meeting to continue at the Admin Building, at 8:15 a.m. on 09/08/2020.

Travel Requests:

There were no travel requests.

Chairperson's Comments: John Mastalir thanked everyone on this committee for their participation, and also welcomed Mary back from her medical leave.

Other Matters as Authorized by Law: Nothing to discuss.

Adjourned: Doug Doell made the motion to adjourn, and it was seconded by Doak Baker. Meeting adjourned at 9:47 a.m.

Minutes provided by:
Recording Secretary, Mary Berkovitz