

PUBLIC SAFETY & JUSTICE COMMITTEE MINUTES

The Public Safety & Justice Committee meeting was held on May 6, 2020

- CALLED TO ORDER** John Mastalir called meeting to order at 8:15am
- ROLL CALL** Committee members present: John Mastalir, Scott Jahnke, Joe Lukes, Doug Doell, Doak Baker, Dan Olson
Others present: Chief Deputy David Cornelius, Emergency Management Director Tracy Nollenberg, Lt. Chris VanErem, IT Director Ross Loining
- APPROVE AGENDA** Doug Doell made the motion to approve Scott Jahnke seconded. Motion carried.
- APPROVE MINUTES** Doug Doell motioned to approve minutes from March 4, 2020 meeting, Scott Jahnke seconded motion. Motion carried.
- PUBLIC COMMENT** None received
- JUSTICE REPORTS**
- EMERGENCY MGMT** **Brief overview of Emergency Management:** Emergency Management works off of different budget periods. Emergency Management Preparedness Grant and Emergency Planning Right-to-Know Act runs from Oct 1 thru Sept 30. Tracy talked about some of the different requirements tied to each of those grants. If required criteria to these budgets are not met, then grant can't be reimbursed. Tracy went over the process of emergency management and the four phases involved: mitigation, preparedness, response, and recovery.
- Review 2020 Budget:** Tower Maintenance is a new ledger line and the charges associated with tower maintenance was approved at the Finance Meeting. This line was added to Emergency Management budget for tower inspections and maintenance (not sirens).
- NIMS Compliancy:** Had some dates set for March and April. Both canceled due to COVID-19. If hold any reschedule dates, won't be until later in the year. Will send information to new county board members about being NIMS compliant and why it is important.
- Review upcoming training/exercise events:** The annual Statewide Tornado Drill was held as a Virtual Drill, which our office participated in. The Kewaunee County Hazard Mitigation Plan was approved by FEMA and is valid through April 2025. It complies with the requirements of the Disaster Mitigation Act of 2000. The approved jurisdictions are eligible to apply for funding through the Hazard Mitigation Grant Program, Building Resilient Infrastructure and Communities program, and Flood Mitigation Assistance program through April 8, 2025, for projects identified in the approved Plan. Per regulation, the Plan must be updated and resubmitted for approval every five years for the participating jurisdictions to remain eligible for mitigation funding.
- Update on sirens:** not been a priority since COVID-19. Currently working with WPS on this. There is no electricity that runs to those sirens. They are run off batteries.
- Update of Flooding:** County Road E was closed last week from Wed afternoon to Friday morning due to high waters over the road. High Water Lake Levels will continue to be a problem as Lake Michigan-Huron is predicted to have record high water levels for throughout the summer. Question brought

up by Scott Jahnke concerning Red River Park with the shoreline erosion, paved area issues and if there is any funding that can help with that? Tracy will meet up with Dave to discuss further.

Overview of tasks relating to COVID-19: Submit a daily mortality reports to the state on behalf of the County Coroner. Contacted local hotels/motels for a potential Isolation Shelter. An Isolation Shelter is for someone who has tested positive for COVID-19 and are able to care for themselves but cannot go home. Our office oversees Personal Protective Equipment distribution to health care, front line responders, medical coroner, and other related types facilities that need/require PPE and are unable to attain it due to backorder. With distribution, surveys are sent out, compiled and sent to the State for resource requests we cannot assist with. We also put together a report that demonstrates the allocation and distribution process. Allocation of PPE is being done with the help of a county PPE Distribution Task Force (Tom Ackerman – MABAS chief, Tom Vandenaek- EMS chair, Sheriff Matt Joski – Law Rep, Jean Marsh – Health Care Facilities Rep, Cindy Kinnard – Public Health Department and other county offices, Tracy Nollenberg & Chase Pagel – Emergency Management)

2020 Hazardous waste update: May 9 Clean Sweep event was postponed due to COVID-19 pandemic. It has been rescheduled for Wednesday August 26, 2020. More information will come as the date approaches.

SHERIFF'S DEPT

Review 2020 Budget to date. Currently on point with the budget. For wages, overtime is at 28% due to 2 officers attending required schooling. 0% overtime since COVID for Patrol and Jail/Dispatch, only 2 hours for court appearance. Investigators overtime due to significant incidents (house fire w/ death, suspicious death, and murder/suicide). Training has been leveling out due to no school occurring at this time. Drug Task Force shows 100% - that is a 1 time fee. Training line – that is with 2 persons going through jail school and also the State mandated qualified shoot that was done observing the 6-foot span. Fuel budget is at 19% due to fuel cost. Significant remaining budget for Board of Prisoners and Food Service.

Review of overtime by category: The report shared every month is current through last year's data. Overtime, Open Shifts are at 46 hours this year compared to 475 hours at this time last year along with many other categories being much lower. With the new COVID-19 schedule there is 0 open shifts. Training hours represent the jail school and the mandated qualified shoot training. Holiday hours are set by union – if you are scheduled to work it.

Update on Facility Improvement Study Committee/Inmate Census Report: Last meeting was held in Feb. John Cain was to have Final Draft done for June meeting. Due to COVID-19 that meeting has been postponed. It is listed on the Executive Committee meeting to discuss this.

Historically been at 32 inmates, this year at 22, current at 12 – with COVID-19 been doing all can to keep people out of the jails. 10 inmates had been out on bracelet and 8 of them have served their sentence, so 2 remain on bracelets.

With courts being closed – no one has been going to jail. Been working to keep jail numbers down to prevent COVID-19 from affecting the jail. Those that are being held at our facility are those who are on pre-sentence and those who are a threat to public safety. No other facilities are taking any inmates. The inmates that had been in Door County at the start of COVID-19, we had to take back. Any persons needing to go to prison are being held by counties as prisons are not taking in new persons. None of those are in Kewaunee.

When court opens back up, it is expected to see an increase in jail inmates. Over the last 10 days have seen an uptick in calls. Prior to COVID-19 would see about 35 – 40 calls which went down to 15 – 20 calls, back up to 30 with a some not being the normal types of calls that had been common to receive.

Staffing Update: 2 officers have left to go to the private sector. Some persons have a hard time with the dual duties of jail/dispatch. Interviews conducted with 5 candidates on the eligibility list. 2 conditional offers of employment have been given. Waiting for psychological reports with a hopeful start date at the beginning of June. Currently need 2 male officers due to the ration of male population. There are 2 females and 1 male on the wait list waiting for an opening should one open. 2 officers are currently out on FMLA. The Sheriff has been called up to active duty.

Have patrol and jail on COVID-19 schedule rotation. Two separate groups working for 7 days (5 days working 12 hours/2 days working 8 hours) then 7 days off (self-isolating). These groups do not interact with one another.

Provide update on MG911. Maintenance Agreement Options: Current 911 system is 15 – 20 years old. With the current system being analog, as of May 2021 the system will be antiquated. Majority of phone systems have all gone away from analog. Lt. VanErem mentioned that the mapping portion of the system has not been functioning properly for some time. When a 911 call comes in to the CAD system, the dispatcher can see the coordinates of the call, then goes to google maps to plot the coordinates to help when dispatching out. This all takes precious moments away from getting that call out.

The Sheriff Department applied for a grant and was awarded a 60/40 grant. Motorola Solutions is the company selected from the RFP. The grant would cover the installation, training, hardware/software. Lt. VanErem provided details as to the reason for the selection of Motorola Solutions as the vendor and reviewed the three different proposal options (Year to Year, 5 Year and 10 Year Plans).

Doug Doell motioned to recommend the 3rd option of this purchase to be moved forward to Finance Department, seconded by Scott Jahnke. All aye, 0 oppose, motion carried.

Brief Committee on COVID-19 operations implications:

In early April schedule options were looked at should COVID affect their offices. Office staff is working 5 days on 5 off, subject to recall. Command Staff have been working 5 days a week. Staff is being checked in with regularly. Kudos to the union for working with the county to accommodate the 7 days on 7 days off schedule for patrol and for jail. Staff has been very understanding and cooperative to work with department during the COVID pandemic. All staff have Personal Protective Equipment to work with.

2018 & 2019 911 call breakdown

911 call breakdowns for 2018 is: 911 hang-ups – 655; Rescue Calls – 1165; Fire Calls – 70; Assaults – 7; PI accidents – 51; Suspicious – 1,840 = 3,943 (total). 911 calls from cellphones - 1,484 + landlines – 947 = 2,431 (911 calls). Calls that came into Dispatch and entered into Spillman by a dispatcher = 9,591

911 call breakdowns for 2019 is: 911 hang-ups – 908; Rescue Calls – 1186; Fire Calls – 71; Assaults – 147; PI accidents – 57; Suspicious – 1,795 – 4,170 (total). 911 calls 2,735 (With upgrade of Spillman could not pull separate numbers of cellphone vs landline calls). Calls that came into Dispatch and entered into Spillman by a dispatcher = 9,838

The actual number of phone calls received/initiated from Dispatch is unknown due to the inability to obtain that data from our 911 system and the county phone system.

Other info: A tour of the jail must be given each year to committee members. When social distancing has been lifted, will look to have committee members and any new county board members join for the tour.

NEXT MEETING The next meeting date is set for June 10, 2020 at 8:15 am at the Sheriff's Office. The July meeting date is scheduled for July 8, 2020 at 8:15 am at the Emergency Management Office.

TRAVEL REQUESTS **Sheriff's Dept:** none
Emergency Mgmt: none

CHAIRPERSON'S COMMENTS Thank you to everyone for showing up.

ADJOURN Motion to adjourn by Joe Lukes; seconded by Scott Jahnke. Adjourned at 9:17am

Respectfully submitted by
Tracy Nollenberg/Chase Pagel/Lt. Chris VanErem