

Kewaunee County Public Safety & Justice Committee Minutes September 8, 2020

The Public Safety & Justice Committee meeting was held on September 8, 2020 in the County Board Room, at the Kewaunee County Administration Building.

Call to Order: John Mastalir called the meeting to order at 8:16 a.m.

Members Present: John Mastalir, Doak Baker, Doug Doell (late arrived 8:20), and Scott Jahnke. EOC Director Tracy Nollenberg, Sheriff Matt Joski, and Chief Deputy David Cornelius. Guest in attendance from County Board Gary Paape. Joe Lukes was excused.

Approve Agenda: It was noted by Mastalir the proposed November date was typed as the 14th, which was caught by Tracy, and it should be the 11th. Motion to approve the agenda with the noted change was made by Doak Baker, a second was made by Scott Jahnke. Motion carried

Approve Minutes: The minutes from the August meeting also showed the incorrect November dates, and a Motion to approve the minutes from August 12, 2020 with the corrected dates was made by Doak Baker, a second made by Scott Jahnke. Motion carried.

Public Comment: No public comment.

Agenda:

Justice Reports: None

Emergency Management:

- a) Review 2020 Budget to date: Director Nollenberg began by explaining mitigation the Emergency Management handles. Mr. Baker did ask questions about some of the line items in the 2020 budget, mainly why they were blank this late in the year. Nollenberg explained most of the items questioned have been submitted to Point Beach, but once those invoices are sent to them, it takes up to 3 months before we are reimbursed. Also, the EMPG is received once a year, usually after October 31st, when financed to the state. Emergency Management fiscal year runs from October 1st to September 30th, which does not follow the County fiscal year. Nollenberg informed Emergency Management was approved for the Computer & Hazmat Grant.
- b) Present 2021 Budget: Nollenberg shared the 2021 Budget Worksheet. The main revenues are from the EMPG, the Nuke Plant, and SARA. \$113,000 was requested from the Nuke Plant in this budget. Nollenberg informed that for

- 2021 her salary will be budgeted in the SARA/ EPCRA now, where it wasn't in the past.
- c) Review Upcoming Training/Exercises: Nollenberg stated there are no drills or exercises planned at this time. She did state the reception center exercise that was held on 8/20/2020 went well. She stated to expect fire drills to be conducted in all the Kewaunee County buildings sometime in October.
 - d) Update on Sirens: Point Beach is doing siren updates on sirens 1-18. There are still five (5) Point Beach says they don't own, but they are paying for maintenance on them.
 - e) Brief on COVID-19: No changes in Kewaunee County this past month. Nollenberg did state there will be a regional testing site started in Oshkosh with no known end date.
 - f) Clean Sweep 2020 & 2021: The rescheduled (due to COVID-19) Clean Sweep which was held on 8/26/20 had 113 people attend. They had about 60 pre-register, and the rest were walk-ins. Nollenberg explained the signage on STH 54 this year was helpful.
The 2021 Clean Sweep Grant application is due by the end of September, and she will again be completing that application.
 - g) Battery & Sanitizer Distribution: Emergency Management received a donation of various sized batteries from Duracell. They have gotten them out to first responders, groups, schools, etc. They do have some AA batteries still available to distribute. Nollenberg said they also received 2, 55 gallon drums of sanitizer. With the help of some local Boy Scouts, the sanitizer was put in containers to distribute in the county. Their office also received information the EOC is also going to be receiving thermometers and pulse-oximeters which was forwarded to first responders and schools in the county

Sheriff's Office:

- a) Review of 2020 Budge to date: Sheriff Joski informed the department 2020 budget looks like it will come in under budget this year. Overtime is up, but this is mostly from programs such at Click It or Ticket, and that will be reimbursed from the Grant. In the next few months Joski will be making the necessary line item transfer requests.
- b) Review of Overtime by Category: The open shifts are steady at 221 hours. The holiday overtime is determined by the union contract, and currently at 320 hours. The department just held active shooter training, and thus the training overtime is at 250. Cornelius pointed out there are 154 hours of overtime in Saturation Patrol, which will be 100% paid/reimbursed by the State grant, which comes out to be approximately \$8,000 to \$9,000.
- c) Update on Facility Improvement Study Committee: Sheriff Joski shared the Study Committee has been re-introduced, and will include some new members including, the new city of Kewaunee Mayor, Mayor Jelinek, along with former county board

member Bob Weidner, as a citizen member. The Study Committee is set to meet on Monday, September 14, 2020.

- d) Staffing Update: As it was announced last month, Chief Deputy, David Cornelius will be retiring January 23, 2021. It was approved, and the Chief Deputy position was posted, along with posting for an eligibility list, as we foresee some cascading effects due to Cornelius' retirement. The department looks to promote from within the department, thus the need for the eligibility list. Marc R. and Hailee W. are continuing to do well in their training. Dispatch still has one position where the deputy is deployed, and they are working around this with the schedule. The department is facing an upcoming FMLA issue, which we will know more of in the upcoming days how long it will be.
- e) Part Time Employment "Side Work" Review: It was announced Corporation Counsel is making some "tweaks" to this document, but it is moving forward.
- f) Review 2021 Proposed Budget: Joski informed there was not much adjusted in the 2021 proposed budget. There was a decrease in the Board of Prisoners, a drop in the fuel budgets, and an increase in the water and sewer, mainly due to the extra sanitary measures with the pandemic. With COVID-19 in 2020, the 2019 budget was used in conjunction for comparison for many of the budget items, as 2020 was affected by the pandemic and the numbers were very different than budgeted. In outlay, radios and mobile radios, along with squads are at their "end of life" and need to be updated. There are helmets being upgraded, along with body armor. The squads that are being replaced in the rotation this year will be Dodge Chargers, AWD V6. We recently received a quote of \$26,842 for this Charger. The jail will have regular maintenance and improvements, which includes the camera security system. It was asked if COVID-19 cancelled any of the training for the department, and it has not. Adjustments, such as wearing masks, and extra sanitation measures have been made, but the department was still able to carry out their training. For example, the EVOG training was held at the fairgrounds this year, and social distancing measures were all in place. It was also asked if the sheriff's department will go to use of body cameras. It was discussed that only if more resources became available, as they would be "crushing" to the budget, due to the data retention required with them. It was inquired if our squads had GPS. Joski shared GPS and MACH are in all squads and the State Patrol, so dispatch can map and see where each squad is in the county during each shift. State Patrol also uses MACH, so it is easy for dispatch to see if they are in the area if needed.
- g) Sheriff/School Liaison Officer Agreement Side Letter: A copy of the Side Letter Agreement was shared with the committee members. This was drafted in the event due to COVID-19 (or similar major events) the schools would again close, how the school will agree to continue payment on the school liaison contract. Discussion took place there needs to be clarification in how #2 relates to #3 as far as payment goes. It was asked that Corporation Counsel review the language to clear this up, and have the full school liaison package ready for next month.

Next Meeting Dates: The next meeting had already been set for October 14, 2020 at the Administration Building in the County Board Meeting Room at 8:15 a.m. The proposed date for November is November 11, to continue at the Admin Building, at 8:15 a.m.

Travel Requests:

There were no travel requests.

Chairperson's Comments: John Mastalir asked if the Chief Deputy job description was included with the posting. It was shared it was, and was up to date. It was shared the position will be filled by promoting from within the department.

Other Matters as Authorized by Law: Nothing to discuss.

Adjourned: Doak Baker made the motion to adjourn, and it was seconded by Doug Doell. Meeting adjourned at 9:03 a.m.

Minutes provided by:
Recording Secretary, Mary Berkovitz