

**Kewaunee County Public Safety & Justice Committee Minutes
February 10, 2021**

The Public Safety & Justice Committee meeting was held on February 10, 2021 in the County Board Room, at the Kewaunee County Administration Building.

Call to Order: John Mastalir called the meeting to order at 8:15 a.m.

Members Present: John Mastalir, Joe Lukes, Doak Baker, Doug Doell, and Scott Jahnke. EOC Director Tracy Nollenberg, Sheriff Matt Joski and Chief Deputy Jason Veaser. County Administrator Scott Feldt was also in attendance.

Approve Agenda: Motion to approve the agenda was made by Doak Baker, and Doug Doell seconded that motion. Motion carried.

Approve Minutes: Motion to approve the minutes of January 13, 2021 was made by Doak Baker. Doug Doell seconded the motion. Motion carried. Recording secretary, Mary Berkovitz, noted that the corrections noted last month in the December minutes have been made and resubmitted to the Clerk's office.

Public Comment: No Public comment.

Agenda:

Justice Reports: None.

Emergency Management:

- a. Review 2020 Budget to date: Director Nollenberg asked if there were any questions in regards to the EOC budget. There were none. Nollenberg informed the 2020 final quarter bill has been submitted to Point Beach, and will be waiting for that final payment.
- b. Review Upcoming Training/Exercises February: A virtual exercise has been scheduled for February 24. Due to the Point Beach exercise set to take place later this year, Nollenberg will be sending a "save the date", she expects to get out by March 1st.
- c. Update on Sirens: Nollenberg received an email notice that Point Beach has been authorized for IPAWS (Integrated Public Alert Warning System), and both Point Beach and the EOC will start reaching out to the local municipalities about the sirens in their areas.
- d. Brief on COVID-19: Her department continues to do the mortuary surveys three times a week. They also continue to connect with local emergency responders each month regarding needed PPE, and then reach out to the state to find that PPE and fulfill the requests. EOC is helping with the vaccination clinics being held at the EOC building.

- e. Virtual EOC Brief update: They did not hold a EOC brief this month due to the vaccination clinics conflicting with the schedule.
- f. Accept Household Hazardous Waste & Agricultural Clean Sweep Grant Contract, and the Accept Unwanted Prescription Drug Collection Grant Contract: Nollenberg shared she applied for the three grants and Kewaunee County has been awarded the grants. She needs approval to accept these grants and our match towards each grant. We were allotted \$4,942.10 for the Agricultural Waste Collection of the Clean Sweep, and our match needed is \$1,647.37, the Household Hazardous Waste grant was allotted \$8,755.20, and our match is \$2,918.40, and the Drug Collection grant we were allotted \$3,568.72, with a match of \$1,189.57. Nollenberg explained our match amounts are fulfilled by time, wages and volunteer hours, and also by the use of the building at the highway shop. A motion was made by Joe Lukes, which was seconded by Doak Baker to accept the grants. Motion carried.

Nollenberg added she has been receiving the Tier II reports, which are due by the end of February. This report is completed by any facilities in the county which have extremely hazardous substances in/on/at their facility. Once these reports are gathered at her office, a Tier II report is compiled and submitted to the local EMS, Fire Departments, Law Enforcement etc. The EOC will follow up with any facility that has not submitted their report by the end of February. With this information we are updating the County Wide Plan for Kewaunee County, and by completing this by the end of March we can apply for the computer and hazmat grant from the state.

John Mastalir asked where businesses can find information on what is considered hazardous. Tracy gave numerous ways to obtain this information.

Sheriff's Office:

- a. Review of 2020 Budget to date: We were provided with the preliminary 2020 final. Sheriff Joski pointed out the sheriff department budget is looking to have excess in their 2020 budget of approximately \$115,000 according to Finance Director, Paul Kunesh. These monies once finalized will go back into the general fund. Looking at the 2021 budget, and only a month into it, nothing alarming is showing as of now. Joski shared there will be some other issues coming up in the future this year.
- b. Review of Overtime by Category: Chief Deputy Jason Veaser shared a 2021 Overtime Summary handout. Veaser explained the hours are pretty much in line this year. We currently are two people down in the jail. Those two positions have been hired, and they will be starting within the next month, and will be each training for 12 weeks. We also have one person out on military leave, who we expect to return in June. We are at a critical point if anyone else would go out as far as overtime. The department in the past quarter has had a longtime FMLA issue affecting the investigations division, and one in patrol due to an accident outside of work. We have been able to move around personnel and save on the overtime. The department does have an upcoming maternity FMLA, which will be covered by one of our Patrol officers, leaving Patrol one short. Knowing this, we will not be moving Deputy Ryan Vandermoss from Patrol to his

new position as investigator, until probably June, to avoid overtime in Patrol. Chief Deputy Veaser pointed out that due to Covid last year much of our training was scaled back, and plans are to make up for it this year. There are state mandated issues we have to do. Sheriff Joski also stated we will be establishing the eligibility list again since we have hired two from our current list. Discussion on hiring competition and cross over between other agencies and departments. Chief Deputy Veaser shared some of our department recruiting, and how we start at the local high schools.

- c. Update on Facility Improvement Study Committee/Inmate Census Report: The County Board met the evening before, and it was noted by Sheriff Joski the board had voted down to move forward with the Phase III of the jail study. Joski opened up the committee to discussion as to the decisions made Tuesday night. Joski shared John Kane the consultant is no longer part of the study, since the next Phase was voted down.

Discussion points included:

Was it possible, and if so what the costs to make the current jail DOC350 compatible would be.

Costs to replace the roof (excess of \$100,000) of current jail not worth doing for a building not in regulation.

Why the Phase III study will give answers to many of the costs of the new jail.

Committee members that voted no to Phase III were asked why they voted the way they did. They believed the County Board needed to reconvene with the Study Group on the recommendations they gave. It was discussed the County Board members should "invest" the time to get up to date with what the committee has done thus far, and they agree the Study Committee should be brought back and to invite county board members to join them.

There are staffing issues that need to be understood and needed in a new facility, where the current jail has been illegitimately staffing for decades.

Breakdown of costs to taxpayers

How do we move forward to inform county board members and the public, what are the issues and concerns they are having, need to figure this out so we can move forward with a new jail. Have all options been viewed?

Timelines to bring this to a referendum.

Money spent so far in study group totals approximately \$130,000. Reminded that the \$115,000 going back to general fund from 2020 budget could be used towards payment of next phase, and the remaining \$55,000 would be the cost to county to complete Phase III.

Can't give accurate information to taxpayers without the information gathered in Phase III, such as staffing.

We need to educate the public with good data. Sheriff Joski believes spending the money on Phase III is not wasted money, and we can use that data to educate the public. This is our path to success. He believes we need to have courage to move forward.

- d. Update regarding impact COVID-19 on Sheriff's Department Operations: The department was offered the vaccine by Public Health, and a number of members are receiving their second dose after this meeting. Currently no inmates or employees are affected. The department is at a good point where enough people had it already, and have received vaccines, that we are moving back towards a "modified normalcy" and do trainings etc.
- e. Importance of Video in recent incidents: Chief Deputy wanted to share how the new camera/video systems being installed in all the squads are paying off. Recently we had a "use of force" complaint by parents of their son in a traffic stop. Once they viewed the video, it was very apparent to them their son was in the wrong. The new cameras cover side to side and forward. Good investment and the department is very happy with them.

Next Meeting Dates: The next meeting had been set for March 10 at the Administration Building in the County Board meeting room at 8:15 a.m. The proposed date for April is April 14, 2021, continuing at the Admin Building at 8:15 a.m.

Travel Requests: There were no travel requests by Emergency Management. The Sheriff's Department is requesting travel for Adam Etienne and Justin Neumann to attend the Jail Association Conference in Oshkosh.

Chairperson's Comments: John Mastalir thanked those that attended the Board Meeting last night, and also today. Mastalir plans to get out and talk with the public, to encourage and sell the plans to move forward on the jail project. Encouraged all to do the same.

Joe Lukes added that the Annual meetings for the Towns will be the third week of April, and he encouraged Sheriff Joski to come to reach out to the public at those. Joski asked that he be notified when the meetings are, and he will make every effort to attend. Joski encouraged to direct people to him if they have questions.

Other Matters as Authorized by Law:

Adjourned: Doug Doell made the motion to adjourn, and Joe Lukes seconded the motion. Meeting adjourned at 9:43 a.m.

Minutes provided by:
Mary Berkovitz, Recording Secretary