

**Kewaunee County Public Safety & Justice Committee Minutes**  
**December 9, 2020 - AMENDED**

The Public Safety & Justice Committee meeting was held on December 9, 2020 in the County Board Room, at the Kewaunee County Administration Building.

**Call to Order:** John Mastalir called the meeting to order at 8:15 a.m.

**Members Present:** John Mastalir, Joe Lukes, Doak Baker and Scott Jahnke. EOC Director Tracy Nollenberg, Sheriff Matt Joski, and Chief Deputy David Cornelius and Lt. Jason Veaser. Doug Doell was excused.

**Approve Agenda:** Motion to approve the agenda was made by Joe Lukes, and Scott Jahnke seconded that motion. Motion carried.

**Approve Minutes:** Motion to approve the minutes of November 11, 2020 was made by Joe Lukes. Scott Jahnke seconded the motion. Motion carried.

**Public Comment:** No public comment.

**Agenda:**

**Justice Reports:** None.

**Emergency Management:**

- a. Review of 2020 Budget to date: Director Nollenberg reports their budget is on schedule. She did note that they did receive a 3<sup>rd</sup> quarter reimbursement from Point Beach on December 8<sup>th</sup>, 2020. Also, according to the e-grant porthole, where grant paperwork is submitted, the EMPG reimbursement of \$25,000 was approved and we are just wait for the paperwork as to when we will receive it.
- b. Review Upcoming Training/Exercises: Nollenberg reports that currently in September 2021 we are scheduled to have our next Point Beach Exercise. We are in communication with the state right now to see how that can be held. Either doing it virtually or seeing how it can or can't be done. Point Beach had hoped to postpone the exercise but we have to be careful on how far it can be pushed out because Prairie Island which is another one that the state participates in could have them going back to back. This will affect how we do of our training with the EOC and reception center personnel.
- c. Update on Sirens: Nollenberg stated that she talked to Point Beach about the sirens and will update when more information is available. Nollenberg is encouraging people to sign up for the Rave Alert as well as download weather applications to their phones. Joe Lukes inquired if an information sheet about Rave Alert will be an inserted with tax bills. Nollenberg stated information for Rave Alert was forwarded to clerks and supervisors.
- d. Brief on COVID-19: Emergency Management continues monthly to get out PPE to Nursing Homes, CBRF's, front line responders etc. Also, three times a week Nollenberg

completes a Mortuary Report to the state. In one of the state briefings the State Mortuary Team made a comment of a concern they had of the number of deaths they are predicting to happen by the end of the year due to COVID-19. This is some of the information included in the Mortuary survey. Nollenberg also noted that the testing sites through WING (Wisconsin National Guard), that are located throughout Wisconsin, are currently scheduled to go through March 2021. Nursing homes and licensed facilities can contact our office if they have a staffing shortage due to COVID-19, we then can reach out to the State on their behalf. We have also been awarded money for Clean sweep for 2021, Nollenberg is just waiting for the signed paperwork to come through. Nollenberg is going to be on a COVID-19 Vaccine Partner Strategic Planning Webinar call December 10, 2020 to find out more about vaccines for COVID-19. When vaccinations start our office can include certain supplies on behalf of Public Health for any planned vaccination clinics.

- e. Virtual EOC Brief Update: Nollenberg stated the monthly EOC Briefing meeting was held December 8, 2020. UW Extension is holding their pesticide application training virtually and due to COVID-19 some applications were extended through December of next year. Also the new County Website is completed which all of the county COVID-19 numbers are on. The website is updated daily with the information supplied by Kewaunee County Public Health and includes the state numbers also. It also has all of the State Executive & Emergency Orders Red Cross continues to virtually respond in regards to COVID-19. The next EOC Briefing meeting is scheduled for January 2021.
- f. Coroner input: Mastalir stated the coroner contacted him to make him aware that he was going to request a funds transfer for a total of \$14,995 however he had some revenues because of the increase of deaths that decreased the amount of the transfer to \$7880. This number is based on deaths from previous years. According to the coroner the increase of deaths was not due to COVID-19 but due to more elderly people passing away. The income side of this is comes from: permit for cremation (\$5,650), death certificates (\$500-\$600) and referral fees for donor tissue. **The transfer of funds was approved on Monday, December 7, 2020 for the coroner from the finance Committee and will be forwarded to the County Board.**

#### Sheriff's Office:

- a. Review of 2020 Budget to date: Sheriff Joski stated the sheriff's office budget is tracking on schedule. Also discussed how accounts are rectified in regards to the budget transfer. End of year budget transfer requests motion to approve by Scott Jahnke; seconded by Doak Baker.
- b. Review of Overtime by Category: Chief Deputy Cornelius reported overtime at this time is at 485 hours, compared to 475 hours in 2019 and 820 hours in 2018. He credits this to the schedules and the staff that are willing to trade shifts when needed. The scheduling of overtime comes from the jail. In 2018 we were at 750 hours, 2019 we were at 272 and this year, year to date we are at 104.
- c. Update on Facility Improvement Study Committee/Inmate Census Report: Sheriff Joski reports the study committee received the report back from John Kane with the stripped down version of Option 7. The recommendation from the group was to move this

forward to the county board in the January 2021 meeting for Option 7 which is just the jail specific part of that project. Looking for a referendum for this in fall of 2022. This will give us a lot of time for community outreach, education and getting the community behind this. That way we can get solid support from the community when the referendum is put forward. Inmate Census Report: Sheriff Joski stated that we are currently at 23.5 inmates. We are starting to see these numbers work their way up to pre-covid numbers. This is due to the court house opening back up. They did have to transport 2 inmates out due to possible exposure because we do not have the room to isolate them in our current facility.

- d. Staffing Update: Sheriff Joski shared that Lt. Jason Veaser was promoted to Chief Deputy, so upon Chief Deputy David Cornelius retirement in January 2021 Lt. Jason Veaser will take over that responsibility. The Operations Lt. position has been posted. The interviews for this position will be done in the upcoming weeks in hopes to be filled before the end of the year. Also the positions for patrol and dispatch were posted. The eligibility list posting received 9 applicants but will be interviewing 7 with the quality of applicants being good. Going to try to get those interviews done by the end of the year as well. Chelsea Broomhall will start the recruiting academy in January 2021 to be a certified officer. Also hired a new cook.
- e. Update regarding impact of COVID-19 on Sheriff's Department operations: Lt Jason Veaser stated that they have contingency plans in place so they can have cross trained officers move from jail to patrol to help with overtime. The administrative assistants are on a covid schedule where one will work from home while the other is in the office to try to avoid both coming down with covid at the same time. The sheriff's department also received the Skytron device which will sterilize a room when set up. They have been using it and it seems to be working fine, it just has a burnt or hot smell. Also received a few ozone generators that can sterilize a room. Those came under a grant that Sheriff Joski applied for. Plan to use those in the jail, court house and squad cars. Also with the grant there is a fit testing device for face masks. This was backordered but should be here soon. Overall there were about 10 employees who have been off for different periods of time for Covid but we were able to keep overtime to a minimum. PPE is doing good; we are able to order what we need at this time. Sheriff Joski reported that rescue calls are down, in 2019 there were 1186 and in 2020 there was 1120. We are noticing an increase in mental illness due to Covid. Will have a meeting with Human Services to talk about how to interact with mental illness as this can be a big strain. Question was brought up about the COVID-19 vaccine. Sheriff Joski talked with Dr. Ashok Rai from Prevea Clinic and was told that it should be able to be at some distribution centers by the end of this year. Nollenberg stated that at this time the preliminary number of doses is 49,000 then another 16,000 will be coming out and will go first to the medical field then nursing homes, CBRF's and down the line. These dose numbers are being continually updated. Discussion was also brought up about how will we know if someone was vaccinated.

**Next Meeting Dates:** The next meeting had been set for January 13, 2021 at the Administration Building in the County Board meeting room at 8:15 a.m. The proposed date for February is February 10, 2021, continuing at the Admin Building at 8:15 a.m.

**Travel Requests:** There were no travel requests by either Emergency Management or the Sheriff's Department.

**Chairperson's Comments:** John did thank EOC Director Tracy Nollenberg for getting the agenda out to everyone and Sheriff Matt Joski, Lt Jason Veeseer and Chief Deputy David Cornelius for the fantastic job they are doing with their people. Also, thank you to everyone else attending the meeting.

**Other Matters as Authorized by Law:** New equipment for 911: Sheriff Joski stated we should see this new equipment here in the first quarter of 2021. Discussed on where Kewaunee law enforcement jurisdiction lines are as it relates to the Bay and Lake. This is very important to be correct in the new equipment so people aren't being bounced around when they call an emergency in.

**Adjourned:** Doak Baker made the motion to adjourn, and Scott Jahnke seconded the motion. Meeting adjourned at 8:53 a.m.

Minutes provided by:  
Kim Selner, Recording Secretary