

**Kewaunee County Public Safety & Justice Committee Minutes  
May 12, 2021**

The Public Safety & Justice Committee meeting was held on May 12, 2021 in the County Board Room, at the Kewaunee County Administration Building.

**Call to Order:** John Mastalir called the meeting to order at 8:15a.m.

**Members Present:** John Mastalir, Joe Lukes, Doak Baker and Scott Jahnke. Emergency Management Director Tracy Nollenberg and Chief Deputy Jason Veaser. Doug Doell excused.

**Approve Agenda:** Motion to approve the agenda was made by Doak Baker, and Joe Lukes seconded that motion. Motion carried.

**Approve Minutes:** Minutes of the April 14, 2021 meeting were approved at the County Board meeting.

**Public Comment:** no public comment

**Agenda:**

**Justice Reports:** None.

**Emergency Management:**

Director Nollenberg shared events that would trigger when Kewaunee Emergency Management would need to be contacted. These would be; anytime Emergency Operations Center (EOC) is opened whether partial or full activation; tornado touch down or straight line winds that results in property damage, injuries or death; MABAS (Mutual Aid Box Alarm System) activation for large fires that goes over more than one county; opening of shelters whether it is for heat, evacuee's or power losses; a hazardous spill where the Hazmat team would need to be called in; any unknown or white powder incidents; any emergency declaration in the county or municipality as a result of natural disaster, manmade disaster or public health crisis; significant demonstrations or protests; anytime a call goes to Wisconsin Emergency Management Duty Officer requesting assistance; degradation of infrastructure or facilities from natural or manmade event with environmental or social impact (dam failure, interstate emergency, transportation, power generation, water supply, communication); significant/widespread power outages in the county this could be unrelated to weather, whether it is grid failure or sabotage; an active search and rescue in the county where additional resources are being requested; a request for explosive ordinance detachment or the bomb squad needs to be called in; any request for National Guard assistance; notification for an unusual event alert, site area emergency or general emergency at Kewaunee or the Manitowoc Nuclear Power Plant.

- a. Review 2021 Budget to date: Director Nollenberg said the budget is looking fine and there is nothing out of the ordinary. No one had questions.
- b. Review Upcoming Training/Exercises: Director Nollenberg reported that in April tornado drills for all of the county offices were held. Those went very well with a slight change due to COVID. It was a good reminder for current and new employees as to where they need to go. Tuesday, May 18, 2021, a presentation is being put on by Chief Deputy Veaser for active threat for county employees. Director Nollenberg said that the portal monitors that are used in nuclear exercises and drills were not working properly. The State of Wisconsin Radiological Emergency Preparedness / Radiation Protection Section was able to purchase these for Kewaunee County. There were no charge to Kewaunee County, which was an approximately \$25,000 purchase.
- c. Update on Sirens: Nollenberg updated on the changing of the siren procedure. For years on the first Wednesday of the month we did a one-minute activation and then on the third Wednesday of the month we did a growl test which has the siren make a small growl for about 10 to 15 seconds. That was always done for the Nuclear Power Plants and their reporting requirements to NRC. With Point Beach being IPAWS primary for notification they are not maintaining the sirens and no longer need these reports. Director Nollenberg suggests that we discontinue this growl test. No one has concerns.
- d. Brief on COVID-19: Director Nollenberg stated this will be covered in the virtual EOC Brief update.
- e. Virtual EOC (Emergency Operations Center) Brief update: Director Nollenberg said that Tuesday, May 11, 2021 was the final Virtual EOC Brief update for this pandemic. We captured things that went well, things that didn't go well. This will give us areas where we need to improve on. Public Health sent an update: shot clinics are winding down; county sits at approximately 38% being vaccinated. School restrictions are somewhat back in place. UW Extension: getting back to normal. One of the things that were noted that when the farmers did do their zoom calls, while in the beginning they were appreciated with all of the guidelines but when doing virtual meetings from home they can be very distracting because there are always things that come up that become a priority. So people are looking forward to getting back to face to face meetings. Public Information: continues to update the county website; utilizing Zoom with some interviews; has found to be beneficial is, if a person being sought for interview is busy sending out a written statement this gives a better positive image of Kewaunee County for immediate response. Law Enforcement: everyone who wanted the vaccine has received it with a few more reaching out: not been having problems getting PPE (personal protective equipment) although sometimes it has been more costly with other things that the Emergency Management office has provided through PPE distribution and items from Badger State Sheriff Association. Emergency Management: completes the Mortuary Report three times a week; discontinued the PPE distribution that was done every two weeks but will continue to fill any requests from emergency responders with the current PPE inventory that we have; coordinate the volunteers for the vaccination clinic but as this is winding down there is less need for the volunteers. Red Cross: virtual responses to help clients virtually but for large incidents sending a team to respond. DNR: continue to follow state guidelines. One of the major topics that did

come up is virtual platforms are very beneficial to a degree. Normal day to day operations, short meetings saves on travel times. But when there is longer meetings or training purposes this is better being done in person.

A question was asked that since the vaccinations are winding down how long were they going to go yet. Director Nollenberg stated that as this is a Public Health question as of now we have vaccinations scheduled at the fairground in Luxemburg through the beginning of June. Public Health is also doing the vaccinations at their Kewaunee site. Since the number of people requesting vaccines is going down it is more convenient for Public Health to vaccinate people in Kewaunee at their site and they will continue to do this as long as there is a need for them to. You can check on the Kewaunee County website for more information.

A question was asked about checking on tornado shelters. Director Nollenberg said that the purpose of updating tornado shelters locations was because Luxemburg changed one of their shelter locations. There is no requirement for any municipality to have to have a tornado shelter or storm shelter but we wanted to make sure what we have listed is correct for each municipality that has shelter(s).

#### Sheriff's Office:

- a. Review of 2021 Budget to date: Chief Deputy Veaser stated there is nothing new with the budget at this time.
- b. Staffing update: Chief Deputy Veaser said that not a lot has changed with staffing but we are looking forward to June because we have two people that are done training and our one person on military leave should be back. We will only be two people down, one that was on patrol that is out with an injury and one that is on FMLA leave. We can handle being two down without increasing overtime. We have talked about hiring someone else for cross training. That will be someone from the jail that is trained work patrol. This position helps to alleviate overtime on patrol if someone leaves or goes out on FMLA. Chief Deputy Veaser said they posted for that and the deadline is this Friday, May 14 2021.
- c. Review of Overtime by Category: Chief Deputy Veaser provided an update to our overtime status for the year thus far. We are a little higher than normal but it is not bad since we are 3 positions down in the jail and two positions down on patrol. So with being five people done we are within 100 hours of our regular overtime hours which is not bad at all. Once people come back in June it will really bring our overtime hours down. The only other thing that may bring up the overtime is that training is coming back this year. With Covid last year we just did in house training. This year we need to make up for recertification training classes that were not able to be done last year.
- d. Update on Jail Study Process: Chief Deputy Veaser stated that Scott has gotten word out to contractors to try to get estimates on our current jail. The problem we are seeing is that since this is a very old jail it is a hard design for contractors to give a good estimate. It is just going to take a little longer for these estimates to come in. We did reach out to other counties to see about their jail projects. Scott did request other counties give financial amounts they paid for their jail, sheriff's office, and a breakdown

of the costs of specific rooms within the jail. Chief Deputy Ve eser believes the breakdown of different areas will be difficult to separate as when jail plans evolve and change costs of certain areas are not itemized. We will wait to get those estimates. They put the jail study meeting on hold until these costs come in and we get somebody to come in to give a review of upgrading our jail. Also, Nancy, the jail inspector gave us some things that needed to be repaired, so we did get the bunk beds ordered. They were about \$3000 for 2 bunk beds. There was also a little piece of glass that was broke on a viewing porthole that needed to be replaced. With this being a special kind of safety glass and it needs to be fixed the way it was intended to be used the glass is \$1000 and was ordered.

- e. Update on Next Generation 911 Grant and system implementations: Chief Deputy Ve eser reported that he is extremely happy at how that is coming in. The dispatchers are getting used to it. One of the hiccups was that we didn't have enough phone lines. There were two new lines added and now the system is working very well except for having some problem with recording the calls. This issue will be fixed very soon if it is not fixed already. The only other part that some of the fire and rescue were not happy with is that when a page was being sent out it would give a certain tone so you knew to turn up your page and listen, this hasn't been working for about 6 months but we have BayCom working on it and they got master plans of how the system works and it should be taken care very soon.
- f. Update on submission for Corona Virus Grant: Chief Deputy Ve eser said that initially law enforcement had gotten a grant specifically for them. They got a lot of things from that grant pertaining to cleaning the jail or squad cars. Fit testing officers for face masks, ozone generator and UV light. Also PPE equipment. Now there is a second grant, this grant is competitive as opposed to the first grant where if you put in for things qualified you received them. This second grant is up to about \$100,000 but there are only certain things that qualify and it is competitive so you may or may not get them. Chief Deputy Ve eser said they did a lot of checking and put in for some software for our squad car cameras, some software that is Microsoft related, some auto video equipment, a pressure washer, protective needle proof gloves for officers and things along those lines. It came to about \$85,000 that we put in for. We will see what we all get; it may not be all of what we put in for but we should get a good portion of it.

Question came up about what is the jail population. Chief Deputy Ve eser said that the jail population is down from previous years. Another question was why is the transport is up from last year. Chief Deputy Ve eser stated that there were some individuals picked up on warrants out of the county that were quite a way away. Also we end up with a lot of overtime on emergency medical transports because you need to have two officers and they have to wait until there is an opening before they can leave the hospital.

A comment was brought up about the Oneida shooting that the Algoma and Luxemburg rescue squads were called to assist Green Bay rescue squads and were wondering if there were any calls for Kewaunee County officers to respond. Chief Deputy Ve eser said that there were no calls for Kewaunee County Law Enforcement to respond. Then he

also stated that each county does active shooter training. This way each county knows each other and has a better basic knowledge of the areas of their county. If needed, other counties would be called into assist.

**Next Meeting Dates:** The next meeting had been set for June 9, 2021 at the Administration Building in the County Board meeting room at 8:15 a.m. The proposed date for July 14, 2021 continuing at the Admin Building at 8:15 a.m.

**Travel Requests:** There were no travel requests for Emergency Management or Law Enforcement.

**Chairperson's Comments:** John Mastalir took the opportunity to attend the MILO training. He said it was a great training and recommends that anyone who can take it to take it and thanked Chief Deputy Veeseer for having the class. He also toured the jail that was provided. John said that it is very clear that updates need to be made to the jail especially after seeing what Brown and Door County have. John also thanked Chief Deputy Jason Veeseer, and Emergency Management Director Tracy Nollenberg for the great job being done by all.

**Adjourned:** Joe Lukes made the motion to adjourn, and Doak Baker seconded the motion. Meeting adjourned at 9:00 a.m.

Minutes provided by:  
Kim Selner, Emergency Management Assistant