

Kewaunee County Public Safety & Justice Committee Minutes

The Public Safety & Justice Committee meeting was held on August 14, 2024 in Conference Room #131 at the Kewaunee County Fair Grounds.

Call to Order: Chairman Doak Baker called the meeting to order at 8:00 a.m.

Members Present: Chairman Doak Baker, Scott Browne, Scott Jahnke, Joe Lukes, Wendy Shelton, Emergency Management Director Tracy Nollenberg, Sheriff Matt Joski and Chief Deputy Jason Veese. County Administrator Jeremy Kral, Ross Loining, Paul Zeitler and Milt Swagel were also present.

Approve Agenda and previous Month Meeting Minutes, also switching agenda around by having the Sheriff's Office go first: Motion to approve the agenda, previous months meeting minutes and switch agenda order was made by Joe Lukes, and Scott Brown seconded that motion. Motion carried.

Public Comment: None

Justice Reports: None

Agenda:

Sheriff's Office:

- a. **Review 2024 Budget to date:** Sheriff Joski stated that they do have 2 new squads coming in and they are at Belco being fitted. Everything else has been brought into the fleet. When the squads come back from Belco they will decide which squads they will rotate out.

Sheriff Joski said they did not pursue the Next Gen 911 Grant at this time. We will pursue it in the next cycle. The reason for this is that we currently have a contract with Motorola that extends into 2026. We didn't want to overlap contracts. The other reason was for the GIS portion of this grant. They are working with Tammy Malach, our Land Information Coordinator to get this portion completed with very accurate GIS data. There was a discussion on how this works and Deputy Veese stated that when a call is received it will get the GPS pin on your phone and show where you are to pinpoint your area. This will help accuracy of data point locations. County Administrator Kral stated that the mapping that Tammy is working on will get us more precise maps. Currently the maps we have are 6 feet per pixel and the new maps will be 3 feet per pixel so they will be twice as high of precision than they are now. The other thing that it will help with is making sure the right structure is identified as the house.

- b. **Review 2025 Budget:** Sheriff Joski asked if there were any questions. He also shared that the budget is a little lower and explained that it changes from year to year as squads are rotated in and out. One year there is 4 squads (3 marked and 1 unmarked) that are rotated in and another year there are only 2 squads rotated in.
- c. **Staffing Update:** Sheriff Joski said that Chris McCarthy is off training and is doing an amazing job. There are two other individuals in training, one is doing well and the other turned in his resignation two days ago. Sheriff Joski stated that they did some interviews and he did call and offer the position to a Lady and she did accept. Sheriff Joski did say

that in between interviews some candidates are being offered positions from other agencies. He is thinking that we may need to be more aggressive in our timelines because it is an employee market.

Sheriff Joski said that one of our long term employees did retire.

Deputy Ve eser said that as of right now we are down 2 positions.

- d. Review of overtime by category: Deputy Ve eser handed out the overtime sheet and stated that not much has changed. However, he did notice that in 2023 it looks like we were higher than this year but we were actually lower due to a City Assist for 344 hours was 100% reimbursed.
- e. Update on Jail: Sheriff Joski stated that next week Tuesday night at the Jail Committee meeting the contract will be out from Kaydence on the proposal of the new jail. At that time, they can discuss the next steps.
Scott Brown asked about the repairs that are needed for the current jail. Sheriff Joski said that the door between dispatch and booking will need to be replaced and the ceiling tiles need to be replaced with detention grade. They are waiting on Stronghold to come take care of this. Other than that they will do what is needed. Brown also asked about switching the dispatch to the conference room across the hall. Sheriff Joski stated that it may be possible but the wiring in the jail is 50 plus years old and has never been removed or updated. New wires and conduit were just added as needed. Also, this would require more employees, per code, because now you would be having dispatch in an unsecure area.
Question was asked about ankle bracelets and if any of ours were out of county. Sheriff Joski said No. To be on an ankle bracelet in our county you need to be housed here. You can, however, be convicted in a different county and request to be sent to your county for your sentence.
A discussion about an event came up where there was limited parking and people attending that event were parking in a no parking zone. Sheriff Joski stated that it is all about Public Safety. That is the reason for making sure people are not parking in areas they should not be. An officer was called and was able to have people move their vehicles. Another discussion was held about people getting pulled over that do not have a driver's license. Sheriff Joski and Deputy Ve eser both said that you need to have probable cause to pull someone over. All persons who do not have a driver's license will get a ticket.
- f. Department Spotlight – Special Olympics Summer Picnic: Sheriff Joski said we have an amazing Kewaunee County Special Olympics Team. There were about 100 people who attended. They had a corn hole tournament and a tug of war (with the Special Olympics on one side and law enforcement on the other) A great time was had from all. Sheriff Joski said that this is a great event where they provide food and get to interact with all of the families. There is a lot of great photos on their Facebook page.

Emergency Management:

- a. Review 2024 Budget to date: Director Nollenberg asked if there were any questions and there were none.
- b. Review 2025 Budget Proposal: Director Nollenberg passed out her budget proposal and asked if there were any questions. She answered some questions that Chairman Baker inquired about. One of the questions was about the phone bill. Director Nollenberg said that the Emergency Operations Center has to have separate lines in case of an emergency and for trainings and exercises. Ross explained how that system worked and why there is a dedicated phone service through an outside provider. He is working on updating the phone system so it will work with the system Kewaunee County uses. When this is completed that dedicated phone service provider will no longer be needed.
- c. Review Upcoming Training/Exercise: Director Nollenberg stated that on November 12 there will be an Off-Year Emergency Operations Center Drill with Point Beach Nuclear Plant. Our office will not be doing a full participation. We will find out what level our participation will be through upcoming meetings.
- d. Grants:
 - a. Emergency Planning Community Right-to-Know Act (EPCRA) Computer and Hazmat Grant: Director Nollenberg submitted grant application.
 - b. Homeland Security: Director Nollenberg sent in quarterly report.
 - c. Building Resilient Infrastructure and Communities (BRIC): Director Nollenberg sent in quarterly report.
 - d. Hazardous Materials Emergency Preparedness Regional Planning Grant Commodity Flow Study FFY2024: Director Nollenberg sent a letter of participation – no financial impact to Kewaunee County.
 - e. State and Local Cyber Security Grant Program – Director Nollenberg did submit an application for this. So far there were 92 applications submitted and only 30 will be accepted. This grant could be up to \$100,000 for IT use. Director Nollenberg is unsure of when she will find out if our county was selected.
 - f. Director Nollenberg submitted an application for the Hazardous Material Emergency Preparedness Core and Specialized Training for the amount of \$900. This bring training to our emergency responders for hazardous materials response. We need at least 15 people in each training to use those funds.
 - g. Agricultural, Household Hazardous Waste & Dry Pharmaceutical Grant:
 - i. Clean Sweep 2024 – Director Nollenberg stated that we will get up to \$18,924.67.
 - ii. Clean Sweep 2025 – Director Nollenberg stated that she had to apply for this grant already and that if accepted we could receive \$22,504.61.
- e. Outreach: Algoma Night Out – Our office attended and talked about Tornado Awareness. Persons were asking questions about Shelter locations as some have no basements in houses along lakeshore or in trailer parks.
- f. Plan Updates:
 - a. Hazard Mitigation Plan – Director Nollenberg stated this is the Building Resilient Infrastructure and Communities (BRIC) Grant and is with our consultant now working on getting it updated.

- b. Reception Center Plan – Director Nollenberg said that they held a drill on August 7, 2024 to review incorporation of forms and go over some changes to the plan. This helps educate workers for when we have our evaluated exercise with FEMA (Federal Emergency Management Agency) and if we were to have a real event.
- c. Off-site Facility Plans – Director Nollenberg shared that there are 18 Off-site Facility’s right now. This will be the last year for two facilities. One has moved its hazardous materials to their main location and the other facility has closed down. Director Nollenberg said that there is a lot of paperwork when a facility closes down and there is no one to reach out to. She has been working with the state on getting proper documentation as well as trying to set up a visit to the facility to make sure there is no hazardous chemicals left on that site.
- g. Director’s Report: Director Nollenberg said that 2024 Clean Sweep flyers were put up around the county and on Facebook. Clean Sweep is scheduled for September 7, 2024 from 8am – Noon and will be held at the Kewaunee County Fairgrounds. Chairman Baker asked if it is required to register for this event. Director Nollenberg said it is not required but recommended. This will allow for a better flow and to not have everyone come at the same time.
Director Nollenberg shared that in September a member from FEMA will be coming to go over our Emergency Operations Plan with us. The required criteria we need in our plan that comes from the Radiological Emergency Preparedness book from FEMA. Director Nollenberg shared that recently there was a tech glitch from Cloud Strike that did affect a number of counties in the state. Luckily Kewaunee County was not affected, this is a reason we do trainings, preparing and exercises for events like this. Director Nollenberg also noted that in the end of June there was a weather incident which included flooding in Kewaunee County that did affect some roads. The Highway Department did go through the Department of Transportation to help with the funding reimbursement for replacing the culvert that washed out. The Town of Ahnapee is seeking assistance from Wisconsin Disaster Fund to see about some potential reimbursement. Governor Evers did declare about 5 declarations for the state of Wisconsin for the bad storms.
- h. Communication Tower Follow-Up: None further as Sheriff Joski had answered many of the questions that came up.

Next Meeting Dates: The next meeting had been set for September 11, 2024 at Kewaunee - Committee Conference Room at 8:00 AM. The proposed date for October 9, 2024 at Luxemburg - Conference Room #131 at 8:00 AM.

Travel Requests: None

Chairperson’s Comments: None

Adjourned: Joe Lukes made the motion to adjourn, and Scott Brown seconded the motion. Motion carried. Meeting adjourned at 9:35 AM.