

**Kewaunee County Public Safety & Justice Committee Minutes
December 8, 2021**

The Public Safety & Justice Committee meeting was held on December 8, 2021 in the County Board Room, at the Kewaunee County Administration Building.

Call to Order: John Mastalir called the meeting to order at 8:15 a.m.

Members Present: John Mastalir, Joe Lukes, Doak Baker and Scott Jahnke. Emergency Management Director Tracy Nollenberg, Sheriff Matt Joski and Chief Deputy Jason Veaser. Doug Doell was excused.

Approve Agenda: Motion to approve the agenda was made by Doak Baker, and Joe Lukes seconded that motion. Motion carried.

Approve Minutes: Motion to approve the minutes of the October 13, 2021 meeting was made by Doak Baker and Scott Jahnke seconded that motion. Motion carried.

Public Comment: No Public comment.

Agenda

Emergency Management: Director Nollenberg shared the passing of Dan Heinrich of Algoma. He had been the Emergency Coordinator with Kewaunee County Amateur Radio Emergency Services for a large number of years.

Director Nollenberg also brought attention to SMS text messaging. This is a unique way to send messages to a recipient with a sender-identifiable 10-digit long code for general messages. Emergency messages do not need a 10-digit code associated with its text messaging as they warn of situations that present an imminent threat to safety. Kewaunee County uses RaveAlert for emergency communications.

- a. Review of Budget to date: Nollenberg stated that all budget items are on track for end of the year.
- b. Review upcoming training/exercise: Nollenberg reported that her and her assistant Kim attended the Wisconsin Emergency Management Association (WEMA) conference. They were able to get a number of required professional development hours accomplished. They then both attended a Tabletop exercise on Activating & Managing and Emergency Operations Center (EOC). Nollenberg attended an EOC Activations – Train the Trainer and Kim attended a required course for Emergency Management, G191 ICS/EOC Interface. A lot of great information was gained by all of these courses to ensure our EOC runs well for the safety of everyone.

- c. Updates on sirens: No update from Point Beach as to when the 13 sirens will be taken down. The City of Algoma plans on keeping their two sirens, the Village of Casco plans to keep their one and the Village of Luxemburg plans to keep their two. As it has been, any maintenance or repairs will be the responsibility of the municipality. Kewaunee County is responsible for any sounding of the sirens.
- d. 2021 Clean Sweep update: Nollenberg said this event was booked! We had 160 attendees that dropped off a variety of items. Many comments were received. Some were, Glad that this event is held, wish something would be done for small batteries, looking for an electronic collection, when will there be a tire collection, provide a flyer on where to bring items like batteries, tires and electronics. We did receive many thanks for hosting it. Joe Lukes asked about tire collection and if there is a way to find out more. Director Nollenberg stated that she knows of a company that will take three tires from an individual and will reach out to see if she can find out more information. At this time there are no grants for tire disposal. John Mastalir informed us that tire disposal is very expensive, approximately \$10,000 for a trailer load, and there are only two companies in WI that take tires, which are both quite a distance from Kewaunee.
- e. Approval of 2022 Clean Sweep Agricultural & Household Hazardous Waste Collection Grant Contract: Grant is \$4500 for household hazardous waste and \$7500 for agriculture hazardous waste. Scott Jahnke made a motion to approve this grant and Joe Lukes seconded that motion. Motion carried.
- f. Approval of 2022 Clean Sweep Unwanted Prescription Drug Grant Contract - \$3200. Nollenberg said that this grant requires two law enforcement officers at the collection. Joe Lukes motioned to approve grant and Doak Baker seconded that motion. Motion carried.
- g. Report on Emergency Management Exercise of 11/8/2021: Nollenberg informed us that this is a Senior Official Workshop for All-Hazards Preparedness and was brought in from TEEX A&M Engineering National Emergency Response and Recovery Training Center. The need to hold this type of training came about from a quarterly local Emergency Management meeting that our office holds. In attendance was our office, elected municipal personnel, county board, law enforcement, fire chiefs, schools, public information person from the EOC, church personnel (school evacuates there) and Brown County persons from Emergency Management, law enforcement and public works. This exercise covered EOC functions and Incident Command System used. How events that start out small can become worse and how we would handle them and get the information out to the public. These exercises ask us: How are we as a community training and exercising for disasters, any disaster, even disasters that we think could never happen here. Both John Mastalir and Chief Deputy Jason Veaser attended this training and agreed that this was a very good exercise.

Sheriff's Office:

- a. Review 2021 Budget to date: Sheriff Joski stated that the budget is on track. The revenue side is tracking a bit low but that is due to the grant not being posted at the time the budget was printed. It should be posted now. The vehicle budget will be up a little due to a recent \$2000 repair to one of the vehicles.
- b. Staffing update: Sheriff Joski said that they are completing interviews and should have between 4 and 5 good candidates. He also said that we can only train two at a time so he is hoping to keep those others for a solid eligibility list so we can pull those in when the time comes.
- c. Provide update on resignations and retirements. Action to recommend the filling of vacancies: Sheriff Joski informed us that we have one retirement, Investigator Steve Haen will be retiring in January 2022 and we have three more that are resignations within the department. One Deputy left for another department and two Deputies left for jobs in the private sector.
- d. Review of overtime by category: Chief Deputy Veeseer shared a handout breaking down the overtime year to date, with comparisons to 2019 and 2020, along with a list of contributing factors in overtime thus far in 2021. He also said that we were down 2.37 officers on average for the year. They had several people in the military that got deployed for an extended period time which increases overtime. For the most part, comparisons from the previous years are pretty close to this year.
- e. Update on Jail Study Process: Sheriff Joski said that the next meeting is Friday December 17, 2021 with our consultants. This meeting will be primarily to define proximities so we can maximize the flow and efficiency.

Next Meeting Dates: The next meeting had been set for January 12, 2022 at the Administration Building in the County Board meeting room at 8:15 am. The proposed date for February 9, 2022 continuing at the Admin Building at 8:15 am.

Travel Requests: No travel requests.

Chairperson's Comments: John Mastalir thanked Kim for taking the minutes, also thanked Sheriff Joski, Chief Deputy Veeseer and the committee for being present as well as Director Nollenberg for a good exercise in November.

Adjourned: Doak Baker made the motion to adjourn, and Joe Lukes seconded the motion. Meeting adjourned at 8:53 a.m.

Minutes provided by:
Kim Selner, Emergency Management Assistant