

**Kewaunee County Public Safety & Justice Committee Minutes
January 11, 2023**

The Public Safety & Justice Committee meeting was held on January 11, 2023 in the Conference Room at the Kewaunee County Administration Center.

Call to Order: Chairman John Mastalir called the meeting to order at 8:00 a.m.

Members Present: Chairman John Mastalir, Scott Browne, Doug Doell, Scott Jahnke, Joe Lukes, EOC Director Tracy Nollenberg, Sheriff Matt Joski, and Chief Deputy Jason Veaser. Administrator Scott Feldt was also in attendance for part of the meeting.

Approve Agenda: Motion to approve the agenda was made by Scott Jahnke and second made by Scott Browne. Motion carried.

Approve Minutes: Motion to approve the minutes from December 14, 2022 was made by Scott Jahnke. Second was made by Scott Browne. Motion carried.

Public Comment:

None.

Justice Reports:

None

AGENDA:

Emergency Management:

- a) **Review 2022 Budget to Date:** EOC Director Nollenberg asked if there were any questions, and there were not.

- b) **Review Upcoming Training/Exercise:**
EOC Director Nollenberg stated there will be a Hazardous Material Refresher training for Fire/EMS/Law Enforcement on January 18 and February 15. This training is funded by the Hazardous Material Emergency Preparedness Grant. There will be shelter training offered at the end of January for Public Health and Human Services. This will be done by the Red Cross. Rory Groessl is offering Stop the Bleed, Seizure and Heart Attack training next week. There will be a Hostile Action Tabletop with Point Beach Nuclear Plant next Friday.

EOC Director Nollenberg explained the new WI-CAMS ID cards are in the process of being issued.

c) **Director's Report:**

EOC Director Nollenberg stated RAVE Alert notices were mailed with taxes this year. This system allows citizens to enter their basic information. The upgraded version, Smart 911, would allow citizens to give more detailed information including health and pets but since it costs \$9,000 per computer it is installed on, it is not in the budget.

There was an EPCRA notice in the paper the other week to notify residents where they can go to request information regarding businesses with extremely hazardous material and other information at. This is a requirement for our office to put in the paper annually. EOC Nollenberg stated there are 47 businesses that file what is called a Tier II report that need to get their information entered into Wisconsin Hazardous Online Reporting System (WHOPRS) by the end of February.

EOC Nollenberg stated she has been using Facebook to share winter weather/safety posts. She stated Boy Scout Troop 4042 recently toured the EOC for a STEM patch.

She stated the National Radiological Emergency Preparedness Conference will be happening in April this year in Indianapolis. She stated there will be a travel request coming in the next month or two.

Sheriff's Office:

a) Review 2022 Budget to Date/2023 Budget Status Update:

Sheriff Joski stated as of November 2022 they are still on track.

He stated the squad replacements that were ordered in 2021 and budgeted for in 2022 haven't arrived yet. The production has been delayed. He stated the current squads are failing so there will be unexpected maintenance costs that will be arising in the near future.

Chairman Mastalir stated if the repairs are necessary, they will need to be done until the new squads arrive. Sheriff Joski informed the committee that they do an analysis on the squads before spending repair money to ensure it's not a waste of an investment.

b) Staffing Update:

Sheriff Joski explained that Regina will be starting January 15. She comes from communications in Door County. He stated Hope will be starting January 29. Both will need to be jail certified. He stated that Regina is filling an old vacancy, and while Hope was supposed to be starting the jail ramp up, she will now be filling the open position that will be left open after Lt. Pieschek's retirement. Sheriff Joski stated that Jensen will be the next one hired and he will be considered part of the jail ramp up as of now, but they are expecting a retirement in November, so by the time he's trained up and ready to go, he may actually be filling an open position. He stated their next pick, Mercedes, has withdrawn her interest as she has taken a job elsewhere.

Sheriff Joski stated the jail certification training is done at NWTC in Green Bay and takes 5 weeks. There is one currently scheduled for June and they are looking at sending 4-5 deputies. He stated there will be overtime while staff has to cover this period but due to it being offered once or twice a year, it has to be done.

The plan is to post an eligibility list and a permanent Lt. Operations position shortly.

c) Review of Overtime by Category:

Chief Deputy Veerer handing out the statistics. He said in 2020 they had 701 hours, 2021 they saw 1978 hours and in 2022 they had 1764 hours of overtime. He stated the 599 grant hours they accumulated from the seat belt and speed grants help offset the overtime and those hours should be similar for 2023.

He stated they are able to keep overtime lower because the staff are always willing to move and extend shifts when they are requested to do so, even when they are not required to. He stated the Sergeants and Lieutenants are good at creative scheduling.

Chief Deputy Veerer stated that the overtime will be slightly increasing in 2023 since the jailers will now be receiving time and a half for holidays.

d) Update on Jail Plans:

Sheriff Joski stated the jail planning committee will meet directly after this meeting. They are working on refining the planning (outlets, door knobs, vents, flooring, landscaping) and developing an idea for general costs. He stated they will not know the exact costs until bids are received. He stated they are having to look at what are wants vs what are needs for the building and making appropriate cuts.

Doug Doell stated they should not cheap out on everyday items (doors, knobs, locks) because these are used the most and will degrade quickly.

Chairman Mastalir stated the planning committee needs to be open to the rising costs of goods and supplies. Administrator Scott Feldt re-iterated that fact. Chairman Mastalir stated we cannot slow down or delay the build because of cost increases. He stated everything is going up and if we wait it will continue to rise, not go down.

Chief Deputy Veerer stated bids will hopefully be going out in Spring 2023. He stated they hope to present the preliminary cost to the County Board on February 14, 2023.

e) Department Spotlight:

Sheriff Joski stated that Deputy Joseph Kassner received the Outstanding Community Service Award. His coaching hours add up to an equivalency of 75 seasons. Sheriff Joski stated that the Sheriff's Department completed a lot of community service hours between active shooter, fraud and CPR training and presentations and Shop With a Cop.

f) Other Items:

Sheriff Joski discussed iCrimeFighter. He stated it utilizes cloud storage and is a repository so the DA can pull videos, images and files for cases. It also can be used to request outside entities upload data/images/videos in reference to an investigation.

Currently the squad videos are on the server, but once we add on body cam videos, the server size will need to be larger to maintain the files and there is a need to be able to move the videos between departments. Currently the videos are put on DVDs/USB drives

but the body cams will require more. The state mandates a 3-6 year retention on basic cases, but the major cases stay for much longer.

All municipalities use their own technology, but they can utilize this software as well, so they may buy into the software. The current quote is \$14,000 per year for the entire county, but if you remove the municipalities, the cost is only \$7,700 per year. Ross had stated he may incorporate the costs into the IT budget.

Sheriff Joski stated a formal proposal will be coming in the near future.

Next Meeting Dates: The next meeting is set for February 1, 2023 at 8 a.m. to be held in the conference room at the Administrative Building.

Proposed date set for March 8, 2023 at 8 a.m. also in the conference room at the Administrative Building.

Travel Requests:

Emergency Management: None

Sheriff's Department: None.

Chairperson's Comments:

Chairperson Mastalir thanked Tracy for everything she does. He also wanted to extend a thank you to Deputy Joe Kassner as he appreciates the work Deputy Kassner does being involved in the community. He also extended a thank you to Sheriff Joski and Chief Deputy Veaser for all the work they do.

Other Matters as Authorized by Law:

None.

Adjourned:

Scott Browne made the motion to adjourn, and Joe Lukes seconded the motion. Meeting adjourned at 9:02 a.m.

Minutes provided by:

Tara LaCrosse, Recording Secretary