

## Kewaunee County Public Safety & Justice Committee Minutes

The Public Safety & Justice Committee meeting was held on October 9, 2024 in Conference Room #131 at the Kewaunee County Fair Grounds.

**Call to Order:** Chairman Doak Baker called the meeting to order at 8:00 a.m.

**Members Present:** Chairman Doak Baker, Scott Browne, Scott Jahnke, Joe Lukes, Wendy Shelton, Emergency Management Director Tracy Nollenberg, Sheriff Matt Joski and Chief Deputy Jason Veaser. Jeremy Kral, Lew DuChateau, Mike Tedeschi and Paul Zeitler were also present.

**Approve Agenda and previous Month Meeting Minutes, also switching agenda around by having the Sheriff's Office go first:** Motion to approve the agenda was made by Joe Lukes, and Scott Jahnke seconded that motion. Motion carried.

**Public Comment:** None

**Justice Reports:** None

### **Agenda:**

#### **Sheriff's Office:**

- a. **Review 2024 Budget to Date:** Sheriff Joski stated no big surprises in the budget to date but the microwave dishes did become out of adjustment from the strong winds and they did have to bring in someone to reset them. The cost was \$10,000. Right now we should have used approximately 64% of our budget and we have only used 59% of our budget.
- b. **Staffing Update:** Sheriff Joski said that two new people are starting, one of these people is new right out of school and one came to us with much more life experience. Officer Jandrin is retiring in January and another resigned and moved into another career. One employee is in jail school. We also have a lot of female employees and need to hire more males.
- c. **Discussion and possible action to fill Court Security Position:** Sheriff Joski said that Officer Jandrin was the Court Deputy for many years and is retiring right after the new year. Will need approval to fill this position. Sheriff Joski said that they will not be able to pull anyone into this position because of staffing shortage. Motion to approve filling made by Wendy Shelton and seconded by Scott Browne. Motion carries
- d. **Review of overtime by category:** Deputy Veaser reviewed the overtime and stated we are having more overtime right now due to staffing shortage and may possibly be ahead of last years. Deputy Veaser also added that people in training are not added to the reasons for overtime list.
- e. **Update on jail:** Sheriff Joski said there is no changes of significance. He reached out to Lakeland Door to see if they can get us a quote. The Jail Inspector will be doing an inspection on the current jail in the next 60 days. There was a discussion on the budget for the roof and Sheriff Joski said that was not in the budget. Chairman Baker asked how many inmates are currently in the jail. Chief Deputy Veaser stated that there are currently 34 inmates. This includes inmates that are out on Huber.
- f. **Travel/Training:** None at this time

- g. Discussion and possible action on Radio Grant Resolution: Sheriff Joski stated he has been working with the state for 6 years on this Radio Grant Resolution. For this resolution there would need to be an 80/20 match with the State paying 80% and the County paying 20% for the cost of the new radios. The system itself is being made by the State and they would be responsible for updates and repairs. Sheriff Joski said the radios would be going from the VHF that we now have and upgrading to the 800 Version. Manitowoc, Door County and Brown County all have 800 Version Radios so this would be great to be interoperable between counties. Sheriff Joski is doing inventory and pricing to fill out the grant paperwork as accurate as possible as only one application per county is accepted (the application includes EMS, Highway, Fire, Law and Emergency Management & First Responders.) Sheriff Joski is making sure to share all information and estimates with everyone so nothing gets missed. When the time comes we will be doing a soft change over so the old system will be operating while the new system is coming on board. Mike and Lew had a discussion with Sheriff Joski about the versatility and differences between the radios they have now and the new 800 radios they would get. Chairman Baker asked if these purchases need to be done in January 2025. Sheriff Joski said no, that is when the paperwork for the grant needs to be in. When/If awarded, radios would need to be purchased by March 2026 (project start date is March 2025 – March 2026). Sheriff Joski stated that they are planning on going with single band 800 radios. Mike stated that without the multi band capability, if Kewaunee County is asked to go to a different county through MABAS or mutual aid, we would not be able to talk to those counties. Mike also shared that EPS (Emergency Police Service) were not able to talk to other counties when they were called into help with events due to this reason. Mike also said going with multi band radios would be easier for switching over and functionality. Sheriff Joski said that not everyone would need a multi band radio but would look into the departments that would. Wendy asked how many radios we need. Sheriff Joski said a rough figure would be about 550. Sheriff Joski stated that the grant could be up to 1.4 million, if we get that amount we are committed to match \$280,000, which would be our 20%. But this is only if the Radio Grant Resolution is Approved. We will not know the amount we would get awarded until the Resolution is approved, the grant paperwork is submitted and the grant is awarded. This needs to be done by January 9, 2025. We should find out if the State awards us an amount between February and March 2025. Chairman Baker asked, what if we say no to this resolution? Sheriff Joski said that if we said no to it we would not get the grant and we would have to buy all the radios ourselves. Motion to approve the Grant Radio Resolution was made by Scott Jahnke, second by Joe Lukes. Wendy had a question: She was wondering if there were to be a question on the amount the radios come up to, would they be able to amend it at the county board meeting. Sheriff Joski said that we won't know the hard number until Jan. County Administrator Kral said that the Resolution could be amended at the County Board Meeting and a new motion could be brought forward. Scott Browne asked if we really need to change these radios and Sheriff Joski said yes, they are out of date and at the end of life. If we chose not to go with WISCOM and the 800 frequency, we would be responsible for all towers and equipment for our own radio system in the county. Chairman Baker then asked if there were any more questions, there were no more questions, and motion carries.
- h. Department Spotlight – Deputy Regina Augustian, Public Outreach: Sheriff Joski said that that the sheriff's office would like greater presence on social media and Deputy Augustian has been doing a great job with going out and spending time building up their social media page. Chief Deputy Veesser stated that Deputy Augustian is getting posts by

highlighting individual employees, different promotions and having different awareness posts planned for each month to highlight. Chairman Baker asked if this is only Facebook and Sheriff Joski said, for the most part but they also publish some articles in Legacy Media.

### Emergency Management:

- a. Review 2024 Budget to date: Director Nollenberg asked if there were any questions and there were none.
- b. Review upcoming travel/training/exercise: Director Nollenberg shared that November 18<sup>th</sup> – 20<sup>th</sup> Kim and herself will be traveling to Madison to attend the Module Emergency Response Radiological Transportation Training (MERRTT). Director Nollenberg said that October is Fire Awareness Month and she will be having Fire Drills at all of the county buildings. Also, in October Director Nollenberg and Kim will be going to Manitowoc County to observe/assist with their off year Reception Center Drill. October 24<sup>th</sup> they will be attending a Mass Facilities Planning for Rural Communities Class in Green Bay. This will tie in with our Family Assistance Center, a plan that our office has been working on for Kewaunee County as well as the North East Region. October 30<sup>th</sup> we will attend an exercise at Aurora BayCare to observe their Hospital Radiological Drill. November 12<sup>th</sup> Director Nollenberg will be attending the Point Beach Off Year Drill. Also in November two individuals will be taking a three day PIO (Public Information Officer) Course that is being held in Green Bay. November 13<sup>th</sup> Director Nollenberg is having a Family Assistance Center Active Tabletop Exercise, this is a part of the grant she received, and will be held in Kewaunee.
- c. Grants:
  - a. Emergency Performance Management Grant (EMPG): 2025 Application is due October 31, 2024. Director Nollenberg is working to get this submitted.
  - b. Emergency Planning Community Right-to-Know Act (EPCRA): 2025 Application is due October 31, 2024. Director Nollenberg is working to get this submitted.
  - c. EPCRA Computer and Hazmat Grant: Director Nollenberg said that this grant was awarded and is in the process of ordering new equipment.
  - d. Homeland Security: Director Nollenberg applied for this grant to help with the Family Assistance Center Plan. We are utilizing some of that grant for our first tabletop exercise on November 13<sup>th</sup>.
  - e. Building Resilient Infrastructure and Communities (BRIC): Director Nollenberg sent in quarterly report. Director Nollenberg stated a 4<sup>th</sup> quarter report is due.
  - f. Hazardous Materials Emergency Preparedness Regional Planning Grant Commodity Flow Study FFY2024: Nothing new to report.
  - g. Agricultural, Household Hazardous Waste & Dry Pharmaceutical Grant: Director Nollenberg said that she has 60 days to submitted this grant information for the Clean Sweep that was held in September. She has reached out to Veolia for an invoice from the Clean Sweep so it can be submitted for reimbursement.
  - h. Hazardous Material Emergency Preparedness (HMEP) Grant Core & Specialized HazMat Training FFY2024: This grant has been awarded, Chairman Olson is coming by today to sign off on the grant. Director Nollenberg is working with different fire departments to see who would be interested in hosting this HazMat type training for their benefit. Anyone is able to attend this training.
  - i. State and Local Cyber Security Grant Program – Director Nollenberg checked the grant application and it is still in review.

- d. Outreach: Kim has been doing a good job at reaching out on Facebook and twitter with informational posts which she is including the county logo on. Yesterday we attended the Senior Resource Fair and added quite a few new people to our Kewaunee County Mass Emergency Notification System (Kewaunee County currently uses RAVE Alert).
- e. Plan Updates:
  - a. Hazard Mitigation Plan – Director Nollenberg stated this is the Building Resilient Infrastructure and Communities (BRIC) Grant and is getting updated with our consultant now and is due in May 2025.
  - b. Reception Center Plan – nothing new to report.
  - c. Off-site Facility Plans – Director Nollenberg shared all of the Off-site Facility Plans are submitted except one where the facility has closed down. She is working with the State on this facility.
- f. Director’s Report: Director Nollenberg spoke about Hurricane Helene and how hard Asheville got hit and we are watching Hurricane Milton. Director Nollenberg also said that this month Emergency Management and Public Health will be on a conference call to discuss CHEMPACK and their locations as well as who/how to request it. These are packs that supply antidotes as well as medications should they be needed. Director Nollenberg stated that Local Emergency Planning Committee (LEPC) members need to be reappointed or new appointments are needed, as is a 2-year term. New/replacement personnel are Marty Tremel – Transportation; Davina Bonness – Environmental and Derek Reinke – Agropur. All of the other members have remained. Director Nollenberg attended the Kewaunee County Emergency Services Council and will share that information at next meeting as is waiting to go over the minutes with the Council Chair. Director Nollenberg said they recently submitted a group presentation for consideration for the 2025 NREP (National Radiological Emergency Preparedness) Conference being held in April 2025. Director Nollenberg and Kim attended a WEMA (Wisconsin Emergency Management Association) Conference recently. The conference went well and they had many speakers and vendors in attendance. Topics covered were Weather, Artificial Intelligence, Cyber Security, Mental Health and Red Cross which talked about their Multi-Resource Centers. Director Nollenberg shared that with the August 27<sup>th</sup> Severe Weather that came through we currently have 3 municipalities that are requesting Wisconsin Disaster Fund Reimbursement. Wendy asked how they get this reimbursement and Director Nollenberg shared how this works. She would need to get notified within 3 days from the municipality that they have something going on and submits a Uniform Disaster Situation Report (UDSR). We do not need financial specifics; we just need to let the state know that there may be a submission. Within 30 days of that storm she needs to keep the UDSR updated and then submit a Notification with the municipalities that were affected to the State. The State will then contact those municipalities and go from there. At that point Emergency Management has no more involvement.

**Next Meeting Dates**: The next meeting had been set for November 13, 2024 at Kewaunee Sheriff’s Department at 8:00 AM. The proposed date for December 11, 2024 at Luxemburg - Conference Room #131 at 8:00 AM.

**Chairperson’s Comments**: None

**Adjourned**: Lukes made the motion to adjourn, and Jahnke seconded the motion. Motion carried. Meeting adjourned at 9:16 AM.