

**Kewaunee County Human Services Committee
Human Services Large Training Room
810 Lincoln Street
December 19, 2019
10:00 a.m. - Meeting Minutes**

Present for the meeting were committee members Kaye Shillin, Linda Teske, Rose Quinlan, Paul Ravet, Mary Ellen Dobbins, Virginia Haske, Mary Ann Szydel, Mark Buchanan, and Julie Janicsek. Also present at the meeting were Dana Johnson, Human Services Director, Frank Madzarevic, citizen, and Lynn Clark, Program Assistant.

Absent/Excused –Kent Treml, and Lee Luft.

This meeting was called to order by Chairperson Kaye Shillin at 10:00 a.m.

A motion was made by Virginia Haske and seconded by Julie Janicsek to approve the December agenda. Motion carried. A motion was made by Mary Ellen Dobbins and seconded by Paul Ravet to approve the November meeting minutes with one correction. It was noted that a motion to return to open session needed to be added to the minutes for November's meeting. Motion carried.

Human Services Director Updates –

- The recorded message/call tree for the Human Services office has been updated.
- One resignation notice has been received from Nicole Norcross, CPS (Child Protection Services). Approval has been given to post the position.
- The contracted position for the CLTS (Children's Long Term Support program) is filled beginning January 6.
- Currently recruiting the CLTS program county position. Interviews will be conducted near the beginning of January.
- Stephanie Oswald, CCS Facilitator, is on maternity leave.
- Fiscal update given. Dashboard was reviewed.

Presentation/Inservice –

Director Dana Johnson presented a slideshow to recap 2019 accomplishments and shared his vision looking forward to 2020.

Action Items – none

Contract Approvals –

- A motion to approve contract review and renewal was made by Virginia Haske and seconded by Mary Ellen Dobbins. Motion carried.
- The committee reviewed the monthly vendor payment history (no approval required). There were no travel vouchers this month.

Public Comments – Frank Madzarevic spoke to how much he has learned about how much is really going on in the human services department since attending committee meetings. He suggested having Dana do a presentation for the county board because he feels that those board members don't have a very good understanding of all the human services program areas and how much they do.

Other Items as Authorized by Law – None

There was a request made by a committee member to have a discussion regarding Dana's recent decision to run for Mayor of Appleton in order to address some concerns the committee had.

The next meeting is scheduled for January 23 at 10:00 a.m. and the February meeting was scheduled for February 20 at 10:00 a.m.

A motion to adjourn was made by Virginia Haske and seconded by Linda Teske. Motion carried. The meeting was adjourned 10:45 at a.m.

Respectfully Submitted,

Lynn Clark
Program Assistant