

**Kewaunee County Human Services Committee
Human Services Large Training Room
810 Lincoln Street
September 12, 2019
11:00 a.m. – Meeting Minutes**

Present for the meeting were committee members Kaye Shillin, Linda Teske, Mark Buchanan, Rose Quinlan, Paul Ravet, Virginia Haske, Julie Janicsek, Lee Luft, and Mary Ann Szydel. Also present at the meeting were Dana Johnson, Human Services Director, Melissa Annoye, Family and Community Services Manager, Frank Madzarevic, citizen, and Lynn Clark, Program Assistant.

Absent/Excused –Kent Tremel.

This meeting was called to order by Chairperson Kaye Shillin at 11:02 a.m.

A motion was made by Linda Teske and seconded by Mary Ellen Dobbins to approve the September agenda. Motion carried.

A motion was made by Rose Quinlan and seconded by Paul Ravet to approve the August meeting minutes after making two corrections. Motion carried.

Today's planned in-service was canceled due to schedule conflict for consumer.

Human Services Director Updates –

- The grant proposal submitted by Dana Johnson for the Department of Children and Families was approved and awarded to Kewaunee County. This Youth Justice Innovation Grant of \$100,000.00 will be used to fund the hiring of a Community Youth Advocate, and also the development of a Youth and Family Advocacy Taskforce to govern the new position. Kewaunee County Human Services will be working in partnership with the Algoma School District, Algoma Police Department, and the Sheriff's office. The person hired for the new position will work within the Algoma School District focusing on truancy prevention, Trauma Informed care, assisting families to improve community connections, and helping with mentoring programs. This position will be full time during the school year. As a requirement of the grant proposal, the Algoma School district will take over funding for the new advocate position after the first year, with a contract between the school and Kewaunee County Human Services. The position will be posted by the end of October, beginning of November. This update was followed by a discussion on extending this new program to the Luxemburg and Kewaunee School Districts.
- Committee was notified of the upcoming WHSCA meeting for board members and requested RSVP's by September 27th.
- There was a resignation of a case manager in the CLTS Program. That position will be posted soon.
- The committee discussed the topic of contracted employees vs. county positions, and the policy on job postings.
- Interviews for the Psychiatrist position continue.
- New hire for the open CCS Facilitator position will begin work on Monday September 16th.
- Reviewed the County budget and the new time clock system (TimeClock Plus).

Action Items –

- The Human Services Committee monthly date/time schedule was discussed. It was agreed that this committee would meet on the third Thursday of each month at 10:00 a.m.

Contract Approvals –

- A motion to approve contract review and renewal was made by Paul Ravet and seconded by Mary Ann Szydel. Motion carried.

Monthly Vendor Payment Report – A motion to approve this month’s vendor report was made by Lee Luft and seconded by Julie Janicsek. Motion carried.

The committee reviewed the travel vouchers (no approval required).

Public Comments – Frank Madzarevic commented that he continues to find these committee meetings informative.

Other Items as Authorized by Law – None

The next meeting is scheduled for October 17th at 10:00 a.m.

A motion to adjourn was made by Mary Ellen Dobbins and seconded by Virginia Haske. Motion carried. The meeting was adjourned at 12:07 p.m.

Respectfully Submitted,

Lynn Clark
Program Assistant