

**Kewaunee County Human Service Committee**  
**810 Lincoln Street - Training Room**  
**April 20, 2023 at 8:00 a.m.**  
**Meeting Minutes**

Present for the meeting were Human Services Director Melissa Annoye, Human Services Committee Chairperson Virginia Haske. Committee members, Tim Kinnard, Linda Teske, Paul Ravet, Mary Ann Szydel, Milt Swagel, Julie Janicsek, Tom Romdenne, and Rose Quinlan.

Absent/Excused – Joanne Lazansky

This meeting was called to order by Chairperson Virginia Haske at 8:00 a.m.

A motion to approve the March minutes and April agenda was made by Tim Kinnard and seconded by Milt Swagel. Motion carried.

**Public comments** –None

**Contract Reviews** – A motion to approve new vendor contract for Let's Make Music was made by Julie Janicsek, and seconded by Donna Wallace. Motion carried.

**Presentation** – Chelsea Brien with Bellin Health

Melissa made an introduction sharing that Chelsea is a Community Health Worker with Bellin, currently working in conjunction with Luxemburg-Casco and Kewaunee Schools. Citing full transparency, Melissa noted that Chelsea has resigned from her current position and has been hired by Kewaunee County for the open CLTS position. Chelsea went on to give a brief history of how her role with Bellin came about, and how it was that she began working with the schools. A pilot program began in 2020 with Luxemburg-Casco School. The purpose of the position is to meet all the social determinants of health outside the schools in order to promote a more successful student within the schools. They focus on food, housing, financial challenges, and anything that would impact a student's ability to function at their full capacity at school. Chelsea gave an overview of how the role began and how it has expanded over time. Chelsea was able to apply for and receive some funding through a basic human needs grant. There was also large support from the community and Chelsea was able to create a fund that can be used to support families in need, and also collaborate with Human Services for other needs. Chelsea gave an overall review of the services provided and programs involved. She noted that her role with Bellin will not go away once she begins working for Kewaunee County, and that someone else would be taking over that position.

**Human Services Financial Unit Update** – Brian Johnson

Financial Manager Brian Johnson provided printouts and reviewed the monthly reports for Feb/Mar in general finance, billing, contract status, state aid, and vendor reports, also providing clarification to committee member queries when requested.

**Human Services Director Updates** – Melissa Annoye

- Review of the relocation of the two children from Chileda back into the community.
- There was a discussion regarding the many barriers involved with the relocation process, and the struggles still being faced after the move.
- Children's' Waiver will now be taking over the costs of supporting the newly relocated children.
- Melissa shared her vision on a potential transitional housing program to support community members who are at risk youth, families working towards reunification, veterans, those recovering from mental illness, or those suffering with addiction issues. The intent is to have the basic need of housing met so those most vulnerable can then focus on those areas of need. The hope would be that the agency would wrap around those individuals and families residing in the home and provide substantial mental health services, AODA support, daily living skills training, parenting support, financial skills support, employment support, etc. The goal would be to transition the

consumer(s) into successful independent living. This opportunity would also be financially prudent when compared to the cost of institutional care.

- Melissa reported that she had been tasked with evaluating a home currently owned by Kewaunee County to determine if the purchase and remodel of this property would be an opportunity to fill the gap of a transitional home. She is currently working with contractors for estimates.
- The committee was asked for their input, thoughts on the proposal, potential costs, and if or how to proceed.
- Additional and more detailed information regarding the proposed transitional home project will be provided at the next meeting. There was also discussion of funding sources.
- The CCS position is currently still open, with very few applicants. A discussion related to the wage scale was had.
- Chelsea Brien has been hired to fill the open CLTS position.
- It was shared that some of the management personal attended the Human Services Day at the capital last week. Melissa shared that it was a great experience and they were able to touch base with some of our legislators and share information about what we are seeing in Kewaunee County.
- The WCHSA spring conference will be held in May.
- Gini Haske wanted to note that the annual VIP meeting is scheduled for May 8<sup>th</sup> and encouraged committee members to attend.

**Other Items as Authorized by Law – None**

**The next meeting is scheduled for May 18<sup>th</sup> at 8:00 a.m.**

A motion to adjourn was made by Tim Kinnard and seconded by Paul Ravet. Motion carried.  
Meeting adjourned at 8:51 a.m.

Respectfully Submitted,

Lynn Clark  
Program Assistant