

**Kewaunee County Human Service Committee**  
**810 Lincoln Street - Training Room**  
**August 18, 2022**  
**Meeting Minutes**

Present for the meeting were Human Services Committee Interim Director Scott Feldt, Human Services Committee Chairperson Virginia Haske. Committee members, Linda Teske, Paul Ravet, Joanne Lazansky, Mary Ann Szydel, Milt Swagel, Tom Romdenne, Mark Buchanan, Julie Janicsek, and Rose Quinlan. Also present were unit managers Melissa Annoye, Corrine Konkol, Sue Norton, and Brian Johnson.

Absent/Excused – none

This meeting was called to order by Chairperson Virginia Haske at 8:00 a.m.

A motion to approve the August agenda was made by Tim Kinnard and seconded by Joanne Lazansky. Motion carried. A motion to approve July minutes as submitted was made by Julie Janicsek and seconded by Milt Swagel. Motion carried.

**Public comments** –None

**Contract Reviews** – A motion to approve the provider contract(s) as presented was made by Tim Kinnard and seconded by Milt Swagel. Motion carried.

**AODA Unit Review -**

Program manager, Sue Norton, presented a brief review of the programs she oversees and then went on to give an overview of the AODA and Intoxicated Driver Programs. Sue shared some statistics from the Department of Health Services relating to deaths attributed to alcohol or other drugs. Kewaunee County has two programs addressing drug and alcohol use; the Alcohol and Other Drug Abuse program and the Intoxicated Driver Program. Sue noted that Kewaunee County has only one staff person to do treatment for both programs. Referrals come from probation and parole, child protective services, and sometimes from individuals seeking help with their addiction. A review of the assessment process was shared including treatment options. Residential treatment was also discussed, as well as treatment cost, statistics on relapse, length of treatment services, staff shortages, insurance coverage, and changes in Medicaid insurance coverage.

**Human Services Financial Unit Update –**

Financial Manager, Brian Johnson, provided printouts and reviewed the monthly reports for general finance, billing, contract status, state aid, and vendor reports. He also provided clarification to committee member queries when requested. There was further information given regarding residential treatment/out of home placement costs as we currently have two consumers placed in residential treatment for the first time in many years. There was a discussion regarding how the cases were transferred to us by another county, and how these cases will be handled. Brian continued with the financial report and shared that overall, the budget is on a good trajectory.

**Human Services Director Updates –**

Director Feldt talked about his thoughts on what direction he is going in regards to the open position of Human Services Director. He shared that he asked the Executive Committee to create a Deputy Director position. He informed the Executive Committee that if that position was to be created, he would be naming Melissa Annoye as Deputy Director. His request was approved and Melissa began as Deputy Director last week. It is planned by Director Feldt that this will be a temporary or interim position until the end of the year with his intent to appoint her as Human Services Director for next year. If so, we would be looking to fill the position of Children and Families Unit Manager. Mr. Feldt went on to review the draft of his 2023 Budget. He also discussed the short supply of qualified individuals to hire for open positions, and his belief that we need to be cognizant of wages and benefits to retain current staff.

**Other Items as Authorized by Law** – None

**The next meeting is scheduled for September 15<sup>th</sup> at 8:00 a.m.**

A motion to adjourn was made by Tim Kinnard and seconded by Joanne Lazansky. Motion carried.  
Meeting adjourned at 9:17 a.m.

Respectfully Submitted,

Lynn Clark  
Program Assistant