



**Kewaunee County
HUMAN SERVICES COMMITTEE
MINUTES**

January 21, 2021 8:00 a.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
County Board Room

Call to Order: Chair Haske called the meeting to order at 8:02 a.m.

Roll Call: Members Present: Virginia Haske, Tim Kinnard, Doak Baker, Mary Ann Szydel, Linda Teske, Joanne Lazansky, Julie Janicsek, Mark Buchanan. Members Excused – Paul Ravet, Matt Piesler, Rose Quinlan. Others Present – Scott Feldt, Susan Norton, Melissa Annoye, Corinne Konkol, Brian Johnson.

Approval of January 21, 2021 Agenda: Kinnard moved and Baker seconded to approve the agenda. Motion carried.

Approval of December 10, 2020 Minutes: Baker moved and Lazansky seconded to approve the December 10, 2020 minutes. Motion carried.

Public Comment: None.

Unit/Program Manager Reports (Sue Norton, Melissa Annoye, Corinne Konkol):

Behavioral Health – Norton informed the committee that the auditors were in last week and will return next week to complete the recertification process for behavioral health. CCS recertification will start in March. Currently there are two staff quarantined due to COVID. They were exposed to a client that tested positive. Crisis contacts are up slightly but manageable. The adult Psychiatrist had been seeing clients in person, but beginning in 2021, Dr. Eis will begin seeing clients through telehealth every other month starting in January. This was being done during the pandemic. Continuing this practice will save the county some money as we will not have to pay travel and hotel costs for when the doctor sees patients in person. The child Psychiatrist is exclusively telehealth as she is located in Florida. We have one client who was sent to Winnebago a number of weeks ago. He/She was then transferred to a CBRF type facility in Taylor County and eventually returned to Kewaunee. Since his/her return, their behavior has warranted that they be recommitted to a facility in Trempeleau for a longer term stay. This will have a budgetary impact. Norton spoke about emergency detentions and how in 2019, there were 31 cases and in 2020 there were 52 cases. No questions from the committee.

Annoye gave a summary of the Childrens Long-Term Support program and that the state has directed that wait lists will be eliminated in all counties. This has resulted in an increase of 8 clients in December and another 3 in January. The increased client census results in an increased maintenance of effort cost required by the state (approximately \$54,000). The hope is to have the wait list eliminated by March. This will cause a strain on case managers and retention of staff will be important. Birth to Three referrals have increased slightly over the last few months. Also there has been an increase in clients for the coordinated service teams (CST). CST also provided training to staff and community partners on interviewing child trauma victims. Adult Protective Service has been stable and there were no further financial exploitation cases for 2020. In Transportation, we are waiting for drivers to receive vaccine shots as well as provide rides to seniors looking to receive their shots. The program received a grant for \$10,650 to contract with private providers to provide rides to clients. Finally, we hope to hear about our grant application to purchase a wheel chair access van.



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Konkol reported that numbers are steady in the child protection program. Staff have been able to conduct 100% of needed contacts with current clients even as new cases and referrals continue to come in. Konkol informed the committee that the number of placements has tripled early this week as 7 placements were performed. It is unsure at this time whether any of these placements will be short or long-term.

Financial Report – Brian Johnson

Johnson provided a short summary of the billing report which shows what was billed by each program per month. We have billed \$2.26 million in 2019 compared to an estimated \$2.27 for 2020. Billing is about 1/3 of department revenues. Johnson moved on to the state aid report which also generates about 1/3 of the department's revenue. Johnson gave comparison of revenues for 2020 to 2019. The contract report showed that the contract with TCM will likely exceed its contract amount as update costs were not included. Vendor payments for the month of December were \$202,700 of which \$17,600 was a pass through to the Algoma School District for a youth justice grant. Johnson reviewed the monthly financial report. Johnson reviewed the revenue and expenditure totals and percentages for years 2019 and 2020. It is estimated that the year end budget will see a surplus of over \$433,000 for 2020. In addition, Johnson informed the committee of WIMCR payments received by the department of \$617,000. These dollars will be transferred to the Human Services Fund to address the fund balance deficit. While the WIMCR payment is definite, the revenues and expenses for 2020 are estimates as additional expenses and revenues will be received and paid from January through March.

Approval of Provider Contracts: Baker moved and Kinnard seconded to approve the contracts as presented. Motion carried.

Human Services Director's Update: Feldt informed the committee that the financial year-end estimate is a surplus of \$800,000 to \$900,000. Over \$600,000 of this surplus is from the WIMCR payment that was received for last year. Feldt thanked the staff for their hard work and willingness to focus on increasing billable hours. The surplus will be transferred to the Human Services Fund to address the fund balance deficit. This is a reduction of the deficit of roughly 75%. Feldt highlighted the department's efforts to have staff increase the number of hours they bill for which not only increases revenues for the current year, it also increases the WIMCR payment received the following year. WIMCR helps to address the gap between what the county can charge for the service and what the service actually costs.

Feldt also indicated that he will begin the recruitment process for a new Human Services Director sometime in March or April.

Other Items as Prescribed by Law: None.

Next Meeting: February 18, 2021 at 8:00 a.m.

Adjournment: Kinnard moved and Baker seconded to adjourn the meeting. Motion carried. Meeting adjourned at 8:52 a.m.