

Kewaunee County Human Services Budget Meeting- Open to the Public
810 Lincoln Street - Training Room
June 16, 2022
Meeting Minutes

Present for the meeting were Human Services Committee Interim Director Scott Feldt, Human Services Committee Chairperson Virginia Haske. Committee members, Linda Teske, Paul Ravet, Joanne Lazansky, Mary Ann Szydel, Milt Swagel, Tom Romdenne, Mark Buchanan, and Rose Quinlan.

Absent/Excused – Julie Janicsek, Tim Kinnard

This meeting was called to order by Chairperson Virginia Haske at 8:00 a.m.

Director Feld noted that by State statute, each County Human Services Department is to hold a public hearing in the month of June to gain their input on next year's Human Services Budget. That input is then reviewed by County Human Services Department staff as part of their budget preparation to be presented to the overall County's Budget and presented to the County Board for consideration of approval.

A motion to open the public hearing was made by Milt Swagel and seconded by Mark Buchanan. Motion carried.

Public comments –No one present from the public

There was a committee member request to make sure that this Human Service Committee incorporates everything that was done in the ADRC. It was noted by Director Feldt that Kewaunee County contracts Manitowoc ADRC to provide services in Kewaunee County and that there is coordination between the two.

A motion to close the public hearing was made by Joanne Lazansky, and seconded by Paul Ravet. Motion carried.
A motion to adjourn was made by Milt Swagel, and Mark Buchanan. Motion carried.

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A motion to approve the June agenda was made by Milt Swagel and seconded by Paul Ravet. Motion carried.
A motion to approve May minutes as submitted was made by Milt Swagel and seconded by Joanne Lazansky. Motion carried.

Public comments –None

Contract Reviews – A motion to approve the Provider Contract as presented was made by Rose Quinlan and seconded by Milt Swagel. Motion carried.

Human Services Financial Unit Update – Financial Manager Brian Johnson provided printouts and reviewed the monthly reports for general finance, billing, contract status, state aid, and vendor reports for April, also providing clarification to committee member queries when requested. As part of the revenue report for the Children and Family's Unit, it was noted that we are starting to receive State subsidized guardianship money that wasn't planned for. It was also shared that we have two new high cost placements which are being transferred from a Brown County institution.

Results from the 2021 audit were discussed noting that overall it went well with only one adjustment being made. Brian's report was followed by committee discussion regarding the two new high cost placements.

Human Services Director Updates –

- Kewaunee County Director Scott Feldt will be filling in as Human Services Director for the time being.
- Attendance for all of the unit managers will not be required for monthly committee meetings.
- Input from committee on future meeting contents was requested.

There was a committee member question asked regarding yearly, and or monthly conferences. Director Feldt will look into it and report back at next meeting.

Other Items as Authorized by Law – None

The next meeting is scheduled for July 21st at 8:00 a.m.

A motion to adjourn was made by Paul Ravet and seconded by Mark Buchanan. Motion carried.
Meeting adjourned at 8:28 a.m.

Respectfully Submitted,

Lynn Clark
Program Assistant