

**Kewaunee County Human Services Committee
County Board Room
810 Lincoln Street
March 17, 2022
Meeting Minutes**

Present for the meeting were Human Services Committee Chairperson Virginia Haske. Committee members, Linda Teske, Julie Janicsek, Doak Baker, Joanne Lazansky, Mary Ann Szydel, Milt Swagel, Tim Kinnard, Mark Buchanan, Paul Ravet, and Rose Quinlan.

Absent/Excused – none

This meeting was called to order by Chairperson Virginia Haske at 8:00 a.m.

A motion to approve the March agenda and February minutes as submitted was made by Milt Swagel and seconded by Doak Baker. Motion carried.

A motion to approve a provider contract was made by Joanne Lazansky and seconded by Doak Baker. Motion Carried.

Public comments –None

Human Services Financial Unit Update – Financial Manager Brian Johnson provided printouts and reviewed the January and February monthly reports for general finance, billing, contract status, state aid, and vendor reports and also provided clarification to committee member queries when requested. Overall, everything was reported as going well.

Human Services Director Update –

- * Two candidates have been interviewed for the open CPS position. One of the two looks promising although there may be an issue with her degree. They will do some further investigation before making an official decision.
- * We are currently recruiting for the open CCS position. It was noted that Mr. Wisnicky would like to extend the deadline a little longer in hopes of receiving more candidate applications.
- * Carol Stuebs will be retiring from the Birth to Three program in September. There is a current staff member in the CLTS Unit who is interested in taking on that position which would in turn leave an open position for CLTS.
- * The State is making some changes to the Birth to Three program so it is planned to have the staff who will be filling Carol's position moved through that training when it becomes available.
- * Filling the open CLTS position will be of critical importance due to the State's mandate of not having a waitlist.
- * Final reconciliation for 2021 should be within the next month or so.
- * Director Wisnicky shared a brief data presentation on program numbers. Overall, the numbers remain fairly stable.

Other Items as Authorized by Law – None

The next meeting is scheduled for April 21st at 8:00 a.m.

A motion to adjourn was made by Tim Kinnard and seconded by Joanne Lazansky. Motion carried.
Meeting adjourned at 8:38 a.m.

Respectfully Submitted,

Lynn Clark
Program Assistant