

Kewaunee County Human Service Committee
810 Lincoln Street - Training Room
May 18, 2023 at 8:00 a.m.
Meeting Minutes

Present for the meeting were: Human Services Director, Melissa Annoye and Human Services Committee Chairperson, Virginia Haske. Committee members present: Tim Kinnard, Linda Teske, Paul Ravet, Mary Ann Szydel, Milt Swagel, Julie Janicsek, Tom Romdenne, Joanne Lazansky, and Rose Quinlan.

Absent/Excused – none

This meeting was called to order by Chairperson Virginia Haske at 8:00 a.m.

A motion to approve the April minutes and May agenda as presented was made by Tim Kinnard and seconded by Tom Romdenne. Motion carried.

Contract Reviews – A motion to approve new and/or revised vendor contracts as reviewed was made by Tom Romdenne, and seconded by Julie Janicsek. Motion carried.

Presentation – East Shore Industries

Melissa Annoye introduced President and CEO of East Shore Industries, Tracy Nelson, committee member MaryAnn Szydel and Tammy Szydel. All were all present to share information about ESI.

Tracy Nelson began her presentation with a brief history of her many years working for ESI. She followed with an overview of past and present programs and services, populations served, and community involvement. Tammy shared some of her experiences and also talked about the community outings she participates in. MaryAnn shared how much she appreciates everything about East Shore Industries, how much she enjoys volunteering there and spending time there, and the impact East Shore has had in the life of her daughter. She shared that she is extremely grateful for services provided by ESI. MaryAnn noted that she believes it is very important for people with special needs to be able to get out into the community and learn life skills; she explained ESI does a great job with community programming. Committee member, Paul Ravet, shared that he is also very grateful for the services provided by ESI. He noted the many opportunities available through East Shore Industries.

Tracy discussed their current shift in trying to get individuals out into the community, while also trying to better integrate their building to be more available to the community. She shared that they have a new room called “The Hub” which was built for the use of not only ESI, but also for any other community members in need of a space for meetings, classes, support groups, exercise classes, trainings, etc. The room is free of charge.

There was also some discussion regarding their transportation program.

Tracy shared that East Shore Industries is unique to Kewaunee County and that there are no other counties in Wisconsin that have anything like it. She emphasized we are very fortunate to have East Shore and has had many outside inquiries on how to start something like it.

Human Services Financial Unit Update – Melissa Annoye

Brian was unavailable for this meeting so Melissa reviewed the monthly reports in general finance, billing, contract status, state aid, and vendor reports, while also providing clarification to committee member queries when requested. Revenues and expenditures are all in-line. Bottom line is positive and the final 2022 year-end audit should be finished by the end of May.

Human Services Director Updates – Melissa Annoye

- ❖ Review and update about the Wraparound House project. The Gretz Company, LLC has given an estimate of \$152,000. There is one other contractor in the process of sending an estimate. There is a possible issue with asbestos in the siding. It was recommended to have a painter test it. Melissa agreed to follow up.

- ❖ Melissa shared that, at the recommendation of the committee, she had reached out to the Luxemburg Village president. They were glad to hear from her as they had had some concerns raised by community members regarding the housing proposal. Melissa was invited to one of the village board meetings to share more information. She will follow up with them as the project progresses. Melissa asked the committee for guidance on next steps with the project. It was requested that a formal vision be drafted and shared at the next committee meeting.
- ❖ The open CCS/Crisis position has been offered to and accepted by Krysta Dickie. She will be starting June 5th.
- ❖ Approval had been given to fill the vacant Economic Support position. 17 applications have been received. Math testing will begin on May 25th, and interviews will be held on June 5th.
- ❖ The agency is proceeding with a shift in roles within the agency. Lynn Clark and Brenda Vandermause will be switching a few roles, with Brenda taking over coordination in the Transportation Program, and Lynn will continue with CLTS billing and will also assist with additional billing tasks.
- ❖ The WCHSA Spring Conference was held in Elkhart Lake May 3rd to 5th. Committee members Donna, Julie, Linda, and Virginia attended along with Melissa. Melissa shared some highlights.

Other Items as Authorized by Law – None

The next meeting is scheduled for June 22, 2023 at 8:00 a.m.

A motion to adjourn was made by Tim Kinnard and seconded by Joanne Lazansky. Motion carried.
Meeting adjourned at 8:58 a.m.

Respectfully Submitted,

Lynn Clark
Program Assistant