

Regular Board of Health Minutes January 14, 2019

The monthly meeting of the Board of Health was called to order at 8:30 am at the Public Health & Human Services Building on Monday, January 14, 2019 by Chairperson Mary Ellen Dobbins.

Members present were Linda Teske, Mary Ellen Dobbins, Kaye Shillin, Kim Kroll, Julie Janicsek, Cindy Kinnard, Virginia Haske, Kathy Janosky and Julie Thoreson.

Members excused: None.

Members unexcused: None.

Public present were: Tom Cretney.

A motion was made by Virginia Haske and seconded by Kim Kroll to approve the Agenda as mailed. The motion carried.

A motion was made by Julie Janicsek and seconded by Kim Kroll to approve the December 10, 2018 minutes as mailed. The motion carried.

Citizen input: Tom Cretney discussed nitrates in water and the concerns for babies and young children.

December monthly report was handed out by Cindy. WIC numbers continue to remain steady. There were 10 reported Communicable Diseases cases. A question arose about the Clean Sweep Meeting and Cindy advised that the yearly grant was received and the event will be held on a Friday this year rather than a Saturday. Cindy will have the date and time of the event at the next Board meeting. Anna Westmark presented a Safe Sleep Lesson to a parent support group at the Kewaunee Public Library, Cindy advised that this is part of our Maternal and Child Health grant. The Lunch and Learn presentation with the Kewaunee County Staff is part of the Freeze the Gain campaign that encourages healthy eating, snacking and activity during the Holidays. Rachel Bauer and Anna Westmark conducted presentations during November and December to roughly 12-15 members.

Cindy advised that during the 140 Review process the Policies and Procedures for the Health Department needed to be drafted or updated. This month the Health Officer Duties, Pregnancy Testing, Blood Pressure Referral Guidelines, Nursing Documentation and Rabies Control Policy are up for review. Only minor changes have been made to these policies and after a brief review and discussion, there being no questions or corrections, a motion was made by Linda Teske seconded by Julie Thoreson to approve the policies and procedures as presented. Motion carried.

Cindy advised the Board that we have a new limited term nurse by the name of Aly Martin who will work three days per week and will help with Behavioral Health, immunizations, Tb skin tests, new mom visits and Prenatal Care Coordination. Influenza cases still remain low in Northeast Wisconsin but in Western Wisconsin they have reached the moderate level and RSV is on the rise in Wisconsin. Cindy advised that there was an email from the State on Friday and we will be receiving the Communicable Disease grant in the amount of \$3,400. Monies should be received by February. The Foot Care Clinic started today and has been well received by the community. Lisa Taylor, RN has a full schedule today of appointments. The clinics will be held the second Monday of each month and if need be a second day will be added per month. January is Radon Awareness Month and outreach has been done for citizens to test their homes. Cindy advised of upcoming events, one being the Free Skin Cancer Screening which will be held on Saturday, April 6, 2019. We will collaborate with Prevea Clinic-Luxemburg for this event. Last year we were the only event in the area and screened 100 participants. Rural Safety Day will be held on May 22, 2019 at the Luxemburg Fairgrounds where 300 children learn about safety. The Board and public are welcome to attend. Cindy advised if the government shut down lasts into February, the Women, Infant and Children, Fit Families and Preparedness monies may be affected and this will affect employees of the health department. November financial reports were given to each Board member. Monies have been spent down in the grants for the end of the year.

Travel requests: None.

No overtime to report.

The upcoming meetings are scheduled for Monday, February 11, 2018 at 8:30 am, Monday, March 11, 2019 at 8:30 am and Monday, April 8, 2019 at 8:30 am.

Other items as authorized by law: None.

A motion was made by Kathy Janosky and seconded by Kim Kroll to adjourn the meeting. The meeting was adjourned at 9:08 am. The motion was carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Deanne Schultz". The signature is written in black ink and is positioned below the typed name "Deanne Schultz".

VETERANS SERVICE COMMITTEE MEETING

January 14, 2019

KEWAUNEE COUNTY PUBLIC HEALTH AND HUMAN SERVICES CENTER

Call to Order:

The meeting was called to order at 9:15 a.m. by Chairperson Mary Ellen Dobbins.

Roll Call:

Members present were Chairperson Mary Ellen Dobbins, Kim Kroll, Linda Teske, Virginia Haske and CVSO Jane Babcock. Kaye Shillin was excused.

Approval of Agenda:

A motion was made by Virginia Haske and seconded by Kim Kroll to approve the agenda. The motion carried.

Approval of Previous Month Meeting Minutes:

A motion was made by Linda Teske and seconded by Kim Kroll to approve the December 10, 2018 minutes. The motion carried.

Department Operations:

A brief discussion was held on the monthly award spreadsheet and the office activity spreadsheet for the last month.

CVSO Babcock reviewed the different online training available to the office as well as the new pension requirements that now include a three year look back.

Travel Requests:

None

Overtime:

None

Such Other Matters as Authorized by Law:

The Committee discussed CVSO Babcock's upcoming retirement (April 30, 2019). CVSO Babcock is currently reviewing the job description prior to it being posted. A small discussion was held on the potential interview process.

CVSO Babcock also discussed with the current government shutdown the only thing that affects the office currently is that the National Archives is no longer staffed.

The Office of Inspector General will also be at the Kewaunee County Veterans Office on Tuesday, January 15 in regards to a VA Security issue.

Next Meeting Dates:

Next meetings are scheduled for February 11, 2019, March 11, 2019 and April 8, 2019 at 8:30 a.m. at Kewaunee County Public Health and Human Services Center.

Adjournment:

A motion to adjourn was made by Virginia Haske and seconded by Kim Kroll. The motion carried and the meeting adjourned at 10:00 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tara LaCrosse".

Tara LaCrosse
Recording Secretary