

## **Regular Board of Health Minutes May 13, 2019**

The monthly meeting of the Board of Health was called to order at 8:30 am at the Public Health & Human Services Building on Monday, May 13, 2019 by Chairperson Mary Ellen Dobbins.

Members present were Mary Ellen Dobbins, Linda Teske, Kaye Shillin, Julie Janicsek, Cindy Kinnard, Virginia Haske, Kathy Janosky, Kim Kroll and Julie Thoreson.

Members excused: None.

Members unexcused: None.

Public present were: Rachel Bauer, RD, Cd, CLS, WIC Director and Registered Dietitian

A motion was made by Kaye Shillin and seconded by Virginia Haske to approve the agenda as mailed. The motion carried.

A motion was made by Julie Janicsek and seconded by Julie Thoreson to approve the April 8, 2019 minutes as mailed. The motion carried.

Citizen input: None.

Cindy introduced Rachel Bauer, RD, WIC Director to conduct a Fit Families presentation. Rachel advised the Board that the Fit Families Grant encourages families with children aged 2-4 years old to enroll to keep healthy. Each family chooses one of three goals to work on, (1) reducing sugary beverages or juice, (2) increase physical activity to 60 minutes per day while decreasing screen time to less than 2 hours per day and (3) increasing fruits and vegetables to four ½ cup servings per day. Rachel enrolls approximately 30 families per year, per the contract the Program needs to have 25 families but has more in case families move or don't correspond. Families enroll for one year and contact is either made by office visit, phone, text or email every month. Families receive incentives each month to obtain their goals and parents are encouraged to model the behavior they are trying to obtain. Rachel handed out Kewaunee County's Progress with the Program for the year 2017, reports are typically one year behind from the State (see attached). Questions from the Board were fielded by Rachel and she was thanked for her presentation and time.

A Resolution Establishing a Policy to Use Alternatives to Coal-Tar Based Pavement Sealants on property owned by Kewaunee County was discussed by the Board and a motion was made by Virginia Haske seconded by Kim Kroll to approve. Motion carried. The Resolution will be forwarded to the County Board for approval. Cindy advised that the City of Algoma is in the process of approving an Ordinance banning the use of coal-tar based pavement sealants and the City of Kewaunee will also be discussing this issue. The Health Department plans to share information with the Luxemburg and Casco municipalities and the school districts in the County.

Cindy presented the 2018 Annual Report to the Board. In 2018, the Back to School Program served 294 children, 100 adults and children were screened at the Free Skin Cancer Screening at the Luxemburg Prevea Clinic, over 1,235 vaccines were administered to children and adults including 784 influenza shots, through the WIC Program 43 children had blood lead screenings, the nurses followed up on 174 reportable communicable diseases, through the schools over 562 children received hearing, vision or scoliosis screenings, 80 Tb skin tests were completed, 332 participants were served through the WIC Program, 10 free well test kits were distributed to WIC families, hardship cases or first time parents, also numerous fee for service kits to county residents were distributed, 74 sharps containers were accepted through our sharps disposal program, 812 individuals received blood pressure screenings through the behavioral health department, blood pressure clinics and our office and 39 home visits were made to county residents due to health concerns of their homes or properties. Cindy further advised that on page 8 there is a link to our website for a document that indicates the progress that has been made to our Community Health Improvement Plan. In connection with the Maternal and Child Health Grant, Anna Westmark has been working on breastfeeding friendly businesses in Kewaunee County. Currently there are five business and two day cares with one additional day care close to be approved. Through the Prenatal Care Coordination Program four high risk young women participated in the Program which was low but 2019 has already seen an increase of young women on the Program. The Women, Infants and Children Program served 332 clients and benefits of over \$84,000 were issued to benefit local grocery stores. The Healthy Choices Market was held in the Health and Human Services building during the months of July, August, September and October and the Market will continue in 2019. Cindy further discussed the lack of dental care in Kewaunee County for adults and especially for children. Children in the County can obtain services through Bridging Brighter Smiles and on page 13 of the Report details their services. Anna Westmark continues to do provide physical activity outreach through the Prevention Grant to the parochial schools in the County. Cindy advised that in 2018 neither beach in the County were closed or had any advisories during the season. Monitoring of the beaches will continue in 2019 and will be tested twice per week. Health hazard investigation continues to rise every year in the County, Cindy investigates reports from Adult Protection, Child Protection and Law Enforcement. There continues to be three homes placard in the County which means no one can occupy the home until they are cleaned and/or repairs have been made. Finally, Cindy discussed the behavioral health services provided by the health department. Nursing staff serves 10-12 behavioral health clients every Monday and Wednesday with medication education, prescription refills and vitals. There being no questions by the Board, Cindy advised that she will be presenting the 2018 Annual Report to the County Board in June.

Mary Ellen Dobbins reviewed the Public Health and Veterans Committee Rights and Responsibilities. The Board agreed that there be a correction to paragraph 10 entitled "Financial Oversight: that the sentence "Audit all department bills and claims." be omitted. The

sentence should then read: "Monitor department fund accounts and balances as needed." A motion was made by Kaye Shillin and seconded by Julie Thoreson to accept the Rights and Responsibilities as changed. Motion carried.

April monthly report was handed out by Cindy. WIC numbers remain steady. Nutrition counseling has increased and are behavioral health clients that are referred to our Department. This counseling follows our focus of our CHIP Plan. Tdap vaccinations were performed at all public and parochial schools in Kewaunee County for current 5<sup>th</sup> graders. A question arose about the meeting with the County Administrator and Cindy advised that all Department Heads meet with Scott Feldt once per month. Another question arose about the e-cigarette and Juuling meetings at the area schools. Cindy advised that Anna Westmark and Aly Martin have been conducting tobacco education in the schools and e-cigarettes and Juuling have become quite a problem. There is a Community Conversation to be held on May 29, 2019 at 6:30 pm at the Algoma High School. This program is open to the whole community and will discuss the rising concern of e-cigarettes and Juuling among the school age population. There were no further questions for Cindy about the April monthly report.

Cindy advised the Board that influenza levels have returned to normal in the State. This year was mild but there are still a few cases where hospitalization was required. Wisconsin and Minnesota have not had any reported cases of Measles. The outbreaks have been more prominent in the unvaccinated populations. The Health Department plans to do more outreach to families to get their children up-to-date with vaccinations especially the MMR vaccine. The MMR vaccine is 97% effective with just one dose. Adults born before 1957 are immune but if are working in the healthcare profession should seek immunization when there is no proof of the disease or the vaccination. Next week, on May 22<sup>nd</sup> Rural Safety Day will be held at the Luxemburg Fairgrounds and the Board is welcome to attend. There are currently 265 children registered to attend the day and there will be 15 different stations for the children to rotate through. The Back to School Program will be held this year on Wednesday, August 14, 2019 with the set-up being on Tuesday, August 13, 2019 at the Lake Haven Hall in Kewaunee. The Clean Sweep Program was held this past Friday, May 10, 2019 at the Riverview Transfer Site, Kewaunee. There were 48 pre-registered participants at the event which was down from last year. Discussion will be done to return the event to a Saturday and be at the County Department on Highway 54 to increase participation. The Health Department has done outreach concerning Lyme Disease at the Free Skin Cancer Screening and the Clean Sweep Program and will continue outreach at our office, Algoma Night Out and on Facebook. Anna Westmark and Aly Martin are both holding Summer School classes at the local public schools this summer. There will be a culinary class aimed at middle schoolers to focus on safety and skills along with nutrition based knowledge. There will also be a Babysitting Class for two weeks with a focus on preparedness and first aid and including nutrition and physical activity. The current budget sheets were handed out and spending continues to be on target. A 2019

Budget Resolution is being worked on to include all grant changes since the budget was approved.

Travel requests: None.

No overtime to report.

The upcoming meetings are scheduled for Thursday, June 13, 2019 at 8:30 am and Monday, July 15, 2019 at 8:30 am.

Other items as authorized by law: None.

A motion was made by Kaye Shillin and seconded by Julie Janicsek to adjourn the meeting. The meeting was adjourned at 10:10 am. The motion was carried.

Respectfully Submitted,

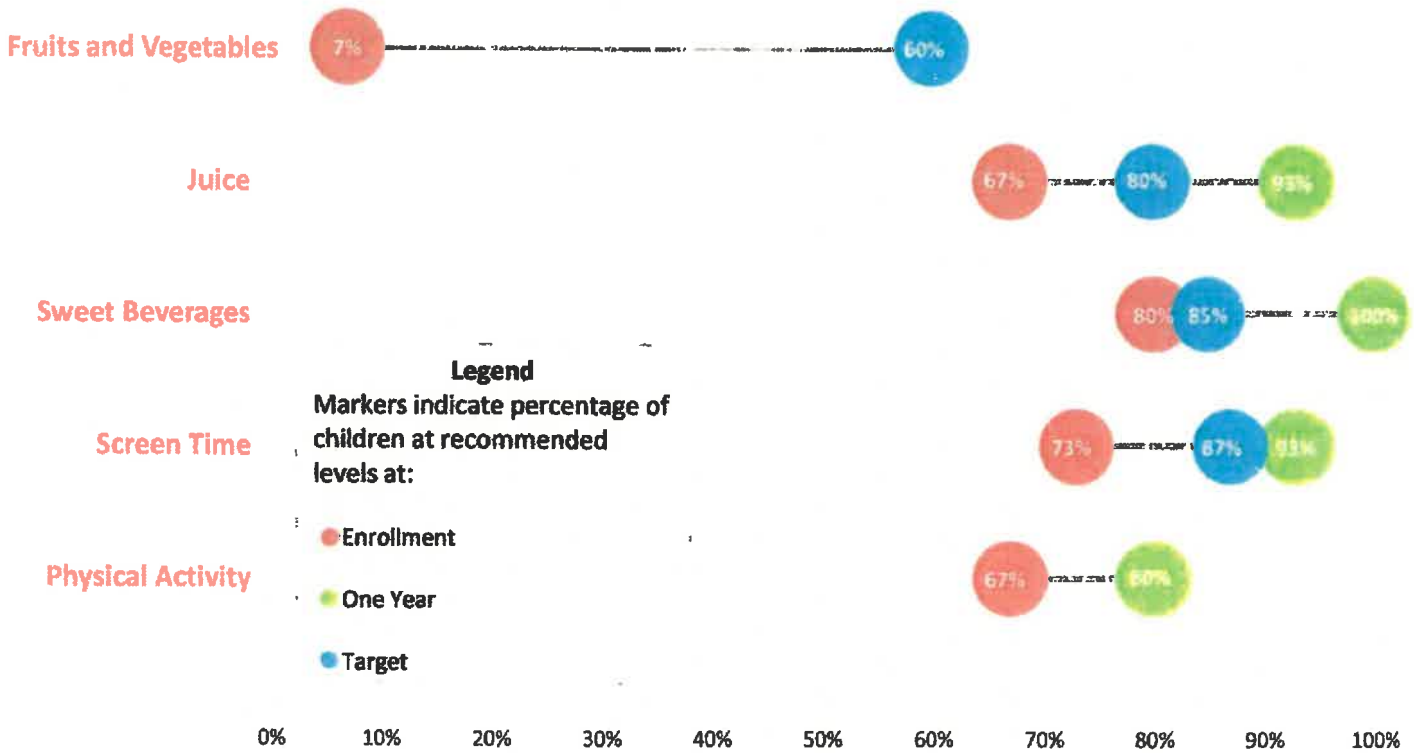
A handwritten signature in black ink that reads "Deanne Schultz". The signature is written in a cursive style with a large initial "D" and a stylized "S".

# Kewaunee County's Progress...

## Wisconsin Fit Families FY17 Annual Report Site Summary: Kewaunee County

For Kewaunee County's 15 children who completed the Fit Families program during FFY17, the following data was collected about program goals, parent satisfaction, reach and retention, and number of educational contacts.

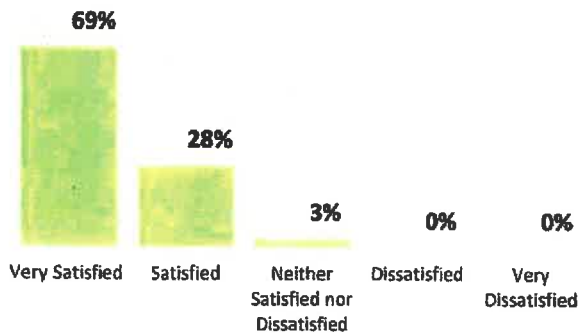
### Progress in Achieving Program Goals



### Parent Satisfaction

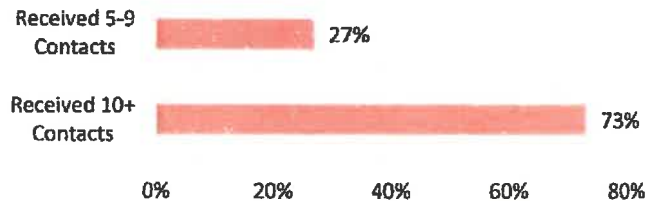
**4.7** / 5.00

The following percentages are calculated from questions 1-13 on the Participant Satisfaction Survey submitted by parents upon program completion.



### Direct Educational Contacts

Over the 13-month Fit Families program, coaches contact participating families once per month to discuss progress.



### Reach and Retention

#### Reach

- 48 children enrolled in FFY17

#### Retention

- 15 children (31%) completed the program in FFY17
- 25 children (52%) continued into FFY18
- 8 children (17%) discontinued the program in FFY17

CHILD SUPPORT COMMITTEE MEETING

May 13, 2019

PUBLIC HEALTH AND HUMAN SERVICES CENTER

The meeting of the Child Support Committee was called to order by Chairperson Mary Ellen Dobbins on May 13, 2019 at 10:20 A.M. Members present included: Mary Ellen Dobbins, Kaye Shillin, Linda Teske, Kim Kroll, Virginia Haske, and Cindy Kudick, Child Support Coordinator.

A motion was made by Linda Teske and seconded by Kaye Shillin, to approve the agenda. The motion carried.

A motion was made by Virginia Haske and seconded by Linda Teske, to approve the March 2019 minutes. The motion carried.

Cindy Kudick reported the monthly stats for the month of March. The collections for the month were \$171,602.70 with a collection rate of 87%. Ms. Kudick reported this year's Family Cases filed are 35 and the Paternity Cases are 10.

There was no citizen input.

A travel request for Bobbi Jo Smidel to travel to Green Bay for training in July was discussed. A motion was made by Kim Kroll and seconded by Kaye Shillin, to approve this travel request. The motion carried.

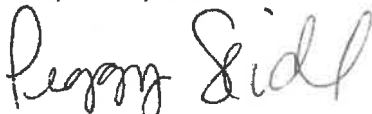
There was no overtime to report.

There were no other matters.

The next meeting set will be in August 2019 at 8:30am at the Health and Human Services Center.

A motion was made by Kim Kroll and seconded by Kaye Shillin, to adjourn the meeting at 10:31 A.M. The motion carried.

Respectfully Submitted

  
Peggy Seidl

## VETERANS SERVICE COMMITTEE MEETING

May 13, 2019

### KEWAUNEE COUNTY PUBLIC HEALTH AND HUMAN SERVICES CENTER

#### Call to Order:

The meeting was called to order at 10:35 a.m. by Chairperson Mary Ellen Dobbins.

#### Roll Call:

Members present were Chairperson Mary Ellen Dobbins, Kaye Shillin, Kim Kroll, Linda Teske, Virginia Haske and CVSO Jane Babcock.

#### Approval of Agenda:

A motion was made by Virginia Haske and seconded by Kim Kroll to approve the agenda. The motion carried.

#### Approval of Previous Month Meeting Minutes:

A motion was made by Kaye Shillin and seconded by Virginia Haske to approve the April 8, 2019 minutes. The motion carried.

#### Department Operations:

A brief discussion was held on the monthly award spreadsheet and the office activity spreadsheet for the last month. CVSO Babcock explained the Special Monthly Compensation (SMC) rating.

CVSO Babcock reviewed a case where she had to contact the Pentagon to help a soldier reverse his terminal leave because he should have been medically evaluated by the Med Board to see if he should be medically discharged. This resulted him in being sent back to base and extended his service.

Robert Stearns starts May 20, 2019 and Jane will retire on June 14, 2019. He will have 2 weeks of training prior to traveling for national training, and then there will be 1 more week of training prior to Jane retiring.

Chairperson Dobbins inquired about how the Veterans Commission works. The next meeting is June 10 at 3 pm.

#### Travel Requests:

New CVSO Stearns will be attending the NACVSO Basic Course in Cleveland, Ohio from June 2 through June 8, 2019.

A motion was made by Kim Kroll and seconded by Virginia Haske to approve the travel request for new CVSO Stearns. The motion carried.

#### Overtime:

None

Such Other Matters as Authorized by Law:

Chairperson Dobbins presented CVSO Babcock with the new Committee guidelines that was previously updated and approved to provide to new CVSO Stearns.

Next Meeting Dates:

Next meetings are scheduled for June 13, 2019 and July 15, 2019 at 8:30 a.m. at Kewaunee County Public Health and Human Services Center.

Adjournment:

A motion to adjourn was made by Kim Kroll and seconded by Kaye Shillin. The motion carried and the meeting adjourned at 11:00 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tara LaCrosse".

Tara LaCrosse  
Recording Secretary