

Regular Board of Health Minutes September 9, 2019

The monthly meeting of the Board of Health was called to order at 10:00 am at the Public Health & Human Services Building on Monday, September 9, 2019 by Chairperson Mary Ellen Dobbins.

Members present were Mary Ellen Dobbins, Linda Teske, Kaye Shillin, Julie Janicsek, Cindy Kinnard, Kathy Janosky, and Virginia Haske.

Members excused: Kim Kroll and Julie Thoreson.

Members unexcused: None.

Public present were: None.

The September 9, 2019 Agenda was amended to insert Immunization Resolution as number 6 and thereby causing all subsequent numbers to move one down. A motion was made by Kaye Shillin and seconded by Julie Janicsek to approve the amended agenda. The motion carried.

A motion was made by Kaye Shillin and seconded by Julie Janicsek to approve the August 12, 2019 minutes as mailed. The motion carried.

Citizen input: None.

Cindy introduced the immunization Resolution requesting the Wisconsin Legislature end the use of personal conviction waivers for school and day care center immunizations. Cindy indicated that Wisconsin is one of 18 States that still permits personal conviction concerning vaccinations. Religious and medical waivers would remain a choice for parents. Cindy estimates that currently 200 families opt out of vaccinations due to personal convictions in Kewaunee County. A motion was made by Kaye Shillin and seconded by Virginia Haske to approve the Resolution as presented. Motion carried.

Cindy presented the 2020 Budget to the Board. Cindy indicated that the first page, first section indicates estimated revenue that the Health Department will bring in. First page also indicates the Public Health nursing budget which remains relatively the same as 2019 with just an increase to health and dental insurance due to Aly Martin becoming a full-time employee and taking insurance as of January 1, 2020. The overall public health budget is \$192,083. The Communicable Disease grant remains the same as 2019 in the amount of \$3,400. The Immunization Program is tax levy dollars in the amount of \$23,840 which covers nurses administering vaccinations and Deanne's follow up and recall of vaccinations. Medical supplies in the Immunization Program reflects the cost of purchasing Hepatitis B vaccination and influenza for adults.

A final grant number for Women, Infant and Children for 2020 has not been received so the budget is an estimated amount that we will receive. An additional grant has been applied for that would enable a hire of a breastfeeding peer counselor. Every County is eligible to apply for the grant and there are talks to join with Manitowoc County to share a person for this job. Children and Youth with Special Health Care Needs grant remains the same at \$1,500 whereas Rachel Bauer is a mentor for the program.

The Lead grant is estimated at \$1,900 as it has remained this amount for the past several years. Maternal Child Health grant may receive a reduction so Cindy indicated she reduced that budget by 25%. This grant is also receives a 75% level match from the County. This grant is used for the Breastfeeding Friendly businesses and daycares and Cindy is being cautious until final numbers are received by the State as to the reduction in monies allocated.

The Prevention grant is estimated for 2020 at \$3,500, last year we received an additional \$1,000 for summer school programming (the culinary classes) and working with school district home economics classes to do posters concerning healthy eating. We have not heard if the additional \$1,000 will be available again this year so it was left out of the 2020 budget. The Immunization grant is estimated for \$5,000 for 2020. The Wisconsin Well Woman Program is now a regional program and we no longer receive funding for this program.

The Bioterrorism Grant was received in the amount of \$34,703, this grant starts July 1, 2019 and runs through June 30, 2020 so we know the exact amount of the grant already. Fit Families grant amount is also known at this time due to the grant running from October 1, 2019 through September 30, 2020. The grant amount received is \$15,198 which reflects a \$2,000 increase from last year as Rachel Bauer has become a mentor for this program to help other Counties establish Fit Families as part of their program.

The total 2020 Budget for the Public Health Department is \$215,923. We are still waiting on grant amounts to be determined by the State. The Board will be notified of any changes that this may cause to the Budget at that time. A motion was made by Kathy Janosky and seconded by Linda Teske to accept the 2020 Budget as presented. Motion carried.

Cindy indicated that Aly Martin has become the full-time Registered Nurse as of September 2, 2019 with the Health Department. Anna Westmark's last day was August 23, 2019 and the Health Educator position is currently vacant. Aly Martin will undertake some of those Health Educator duties as part of her job. Cindy plans to attend the Personal/Executive Committee Meeting this Wednesday to have approval to hire a Public Health / WIC Aide position which was vacated by Marcia Dorner in June. Cindy advised that the position would be three days per week (24 hours) and would cover WIC, a back-up for the front desk and also seeking to be a Medical Assistant which could administer vaccinations, do blood pressures and help with behavioral health responsibilities.

The August monthly report was presented by Cindy Kinnard. WIC numbers continue to remain consistent. Immunization numbers remain low but anticipate an increase for September and October with school starting and the administering of influenza vaccine. Communicable Disease numbers are primarily Chlamydia cases and a few diagnosed Lyme Diseases cases. A question arose concerning the attendance of the Memory Café at the Kewaunee Public Library and Cindy indicated that they are currently 2-6 participants at the monthly meeting.

Cindy advised the Board that the Back to School Program was held on August 14, 2019 at Lakehaven Hall. Through the program 129 families and 293 children received supplies to start the school year. A total of \$4,166 was received in monetary donations along with a large donation of supplies. Generic backpacks were given to the Public School Districts to hand out if a child was still in need when the school year started. Seventeen generic backpacks were made to have at the Public Health office and all were distributed prior to the school year starting. Literacy Partners distributed 210 pairs of shoes and 300 bags which included dental supplies.

Cindy indicated that 600 influenza doses were received for students and 200 adult influenza doses were also received. All school districts, public and parochial have been scheduled to receive influenza vaccination clinics. Cindy indicated that she currently has 2 nursing students assigned to our Public Health Department and they will be helping with the administration of the influenza vaccinations. We will also be attending the Senior Resource Fair on October 3, 2019 at the Luxemburg Fairgrounds and will be administering influenza vaccinations. The County is also holding a Wellness Fair for County Employees on October 1, 2019 and they can receive a flu shot at that time. Cindy advised that she is currently working with the State concerning a new program to administer Hepatitis A vaccinations to inmates due to recent national outbreaks. Cindy is currently working with the jail to start this program which would only vaccinate inmates not staff.

Cindy further updated the Board with regards to the manure event that happened in the Town of Lincoln at County Road P and Pheasant Road. Cindy was advised at 10:20 am on Friday, September 6, 2019 of the event and subsequently a RAVE alert was sent out to affected residents. By 10:40 am Facebook posts were done by Emergency Management, Land and Water and the Health Department to notify residents of the event. Cindy indicated by 11:00 am she and Aly Martin left the Health Department to go door to door to let residents know of the drinking water advisory. If residents were not home a notice was posted on their door to use caution when using their drinking water due to the manure event.

July 2019 financial report was handed out to the Board for their review. Communicable Disease, Children and Youth with Special Care Needs grants have been spent for the year. The Prevention and Fit Families grants both end on September 30, 2019 and are projected to be spent in their entirety. The remaining grants are projected to be spent by November 30, 2019.

Travel requests: None.

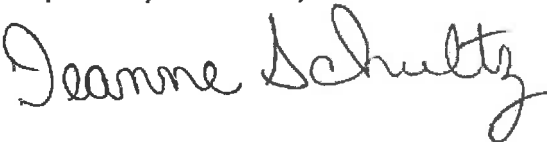
No overtime to report.

The upcoming meeting is scheduled for Monday, October 14, 2019 at 8:30 am.

Other items as authorized by law: Linda Teske asked if the Health Department Board could pass a resolution concerning the use of e-cigarettes, vaping and JUULing. Discussion followed and Cindy was asked by the Board to investigate if any other health departments in Wisconsin has any resolution banning the use.

A motion was made by Julie Janicsek and seconded by Kathy Janosky to adjourn the meeting. The meeting was adjourned at 11:10 am. The motion was carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jeannine Schultz". The signature is written in black ink and is positioned to the right of the typed name "Jeannine Schultz".

VETERANS SERVICE COMMITTEE MEETING

September 9, 2019

KEWAUNEE COUNTY PUBLIC HEALTH AND HUMAN SERVICES CENTER

Call to Order:

The meeting was called to order at 11:18 a.m. by Chairperson Mary Ellen Dobbins.

Roll Call:

Members present were Chairperson Mary Ellen Dobbins, Kaye Shillin, Linda Teske, Virginia Haske, and CVSO Rob Stearns. Kim Kroll was excused.

Approval of Agenda:

A motion was made by Virginia Haske and seconded by Kaye Shillin to approve the agenda. The motion carried.

Approval of Previous Month Meeting Minutes:

A motion was made by Kaye Shillin and seconded by Virginia Haske to approve the August 12, 2019 minutes. The motion carried.

Department Operations:

A brief discussion was held on the monthly award spreadsheet and the office activity spreadsheet for the last month. There was an update to 2 of the spreadsheets as new numbers came into the office right before the meeting.

Projected August Increased Benefits: \$25,336

Projected 2019 Total: \$349,341

CVSO Stearns stated that VA retroactive payments are decreasing as VA processes are improving. He also reviewed how the Veterans Commission functions and VA Health Care. There is also a possibility of a DAV transportation program coming to Kewaunee, they hope to receive a grant so they can service Kewaunee County (currently veterans have to go to Brown County to use the benefit).

The Green Bay VA Clinic is not accepting new patients, they are fully staffed and have maxed out on enrollment. New enrollees are being approved for Community Care outside of the VA system.

CVSO Stearns presented the draft 2018 Annual Report and the 2020 budget for the office. The outlay that is requested is for a laptop, projector, projector screen and PIV card reader in case of an emergency where the office has to function in a secondary location.

Congressman Gallagher presented local CVSOs with a Congressional Record recognizing all Northeast Wisconsin County Veteran Service Officers. The award is on display in the office. He has also started "Bravo Company" in Brown County which is a Vet to Vet program which will assign newly discharged veterans with veterans in the community to help navigate the civilian world. "Charlie Company" is the

next to be implemented which will combine Door and Kewaunee Counties. Our office will be integrated in this process.

Travel Requests:

None

Overtime:

None

Such Other Matters as Authorized by Law:

None.

Next Meeting Dates:

The next meeting is scheduled for October 14, 2019 at 8:30 a.m. at Kewaunee County Public Health and Human Services Center.

Adjournment:

A motion to adjourn was made by Kaye Shillin and seconded by Virginia Haske. The motion carried and the meeting adjourned at 12:25 p.m.

Respectfully Submitted,



Tara LaCrosse
Recording Secretary

Public minutes
Kewaunee County
Veterans Service Commission Minutes
23 September 2019

Meeting of the Commission called to order by Rick Philips at 3:06 p.m. in Committee Room, upper floor, in the Kewaunee County Administration Building, 810 Lincoln Street. We are in compliance with the open meeting law.

Present: Dennis Langteau and Nellie Debaker - Commission Members. Robert Stearns – Secretary.

Motion to accept Agenda as written, made by Nellie Debaker seconded by Dennis Langteau - all in favor, motion carried.

Motion to accept Minutes of the 2 Oct 2017, made by Dennis Langteau, seconded by Nellie Debaker– all in favor, motion carried

Financial Report by CVSO / Secretary:

Relief Balance as of 23 September 2019: \$1,116.87

Donations Acct as of 23 November 2019: \$2,258.31

Public Input:

Motion made by Dennis Langteau, seconded by Nellie Debaker to go into closed session as per Wis Stat 19.85 (1) (f). The purpose of the meeting is to review the applications received in the prior month; interview applicants for financial aid, determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given to the applicant.

Motion status: All members indicated affirmative. Motion carried.

Motion made Nellie Debaker seconded by Dennis Langteau to return to Open Session, affirmed by all present, Motions carried.

Discussions held:

Reappointment/Appointment process going into effect

Annual Report

Annual Budget

Next 3 Comm mtgs: 4 Nov 2019 / 2 Dec 2019 / 7 Jan 2020

Motion made by Dennis Langteau, seconded by Nellie Debaker, to Adjourn, affirmed by all present, Motions carried.

Meeting adjourned at 4:13 P.M.